

Tickenham Parish Council

Due to the current restrictions due to the coronavirus pandemic, the next meeting of the Council on Thursday 9th April 2020 will be held digitally.

Please see below those items that are for information only and those that are for decision.

Planning applications may be viewed on the North Somerset Council website.

ITEMS FOR INFORMATION ONLY

- Coronavirus pandemic: The Chairman and Clerk have spent a considerable amount of time setting up the residents' support scheme. Everything is in place and we have some 30 volunteers ready to help. At the time of writing there have been eleven requests for help.

Following the first flurry, we wondered why there were no more requests. Apparently and for whatever reason, Tickenham residents have been contacting the Clevedon support group. This may be due to the publicity about the Clevedon group in the local newspaper whereas we opted for the leaflet drop - and the leaflets have probably been mislaid somewhere!

The bottom line is that the Clevedon group are overwhelmed so our Tickenham volunteers have been invited to join the Clevedon group so that any Tickenham requests to them can be met by Tickenham volunteers.

Our scheme is of course still available and no doubt there will be more requests as time goes on and people run out of supplies and medications.

Various Government and NALC guidelines and information have been circulated to councillors. The Chairman has posted information on the website, including regular up-dates on NSC services.

- Note that the vehicle is no longer parking at 3 Jacklands Cottages.
- Post Box, Stone Edge Batch: Royal Mail say that they cannot agree to any of our requests - not even leaving the box in situ for the Council to maintain. This has been vigorously questioned and a further response is awaited.
- JLTP4: There is no need for a Council response at this stage: we await the consultation on the Issues and Options Document.
- A damaged plank on a footbridge over the Land Yeo has been repaired: it is unclear whether this was carried out a resident or NSC but it will be checked as soon as possible.
- Financial matters: After more communications with the bank, a cheque book finally arrived on the 4th April. We have been asked to make a formal complaint and Cllr Perrott is following this up.

As soon as it is possible, internet banking will be set up, as approved by the Council some time ago. I have received the necessary forms but getting the required signatures may take some time and ingenuity!

Annual Audit: Instructions for completion of the audit will not be issued until there is more clarity over the implications for small authorities. Until that time deadlines remain the same (although they have been extended for larger authorities.) The National Association of Local Councils is urging the

Government to extend the deadline for smaller authorities also, as many staff are now engaged in community support activities and offices are closed or short-staffed.

The Re-declaration of Compliance has been completed for the Pensions Regulator.

- Website/accessibility: Mark Crocker is checking the website for accessibility. An SSL Certificate is needed for security purposes and expenditure of £35 per year has been authorised.
- Insurance will be due for renewal in June: the officers are checking that the cover is adequate so that quotations can be obtained by the broker (Came & Co). The detailed cover and quotations will be circulated in due course.

ITEMS REQUIRING DECISION

1. MINUTES of the meeting held on 13th February 2020 (enclosed)
2. MEMBERSHIP

Mr Andrew Hirst, 162 Clevedon Road, has expressed a wish to join the Council. He is a design and planning agent so his main area of interest in the village is planning. He may be co-opted if councillors so wish.

3. PLANNING MATTERS - NEW APPLICATIONS:
 - a) 20/P/0556/FUL: Pine Trees, Cadbury Camp Lane: Variations to Conditions 2,5,9 and 10 of planning permission 18/P/4865/FUL (demolition of existing/construction of new dwelling) to allow for landscaping to entrance and sustain ecology and biodiversity on the site, including management of woodland to the south.
 - b) 20/P/00566/MMA: 77 Clevedon Road: Amendment to planning permission 19/P/2136/FUL (demolition of existing/construction of new dwelling) to allow for two additional roof lights on front elevation
 - c) 20/P0413/RM: Tickenham Garden Centre: Reserved matters re appearance, landscaping layout and scale for 32 no. dwellings and office accommodation (outline permission 16/P/0032/O refers)

4. FINANCIAL MATTERS
CHEQUES FOR APPROVAL

a) Clerk's salary March	£277.92
b) HMRC March	£69.40
c) Clerk's expenses March	£7.70
d) North Somerset Council (dog bin)	£14.40
e) Ian Trenchard (footpath clearing)*	£500.00

*This is more than expected as the footpath was very overgrown and the work took 50 hours to complete. The Clerk recommends that in future the overgrowth is cut back annually.

5. ANNUAL AUDIT

Last year The Council agreed that as a "smaller authority" it met the criteria for exemption from an external audit and exempt status was therefore approved. The Council needs to decide whether to continue with this status for the financial year 2019/20. If so, the Clerk would continue to complete the accounting process as in previous years and the formal audit would be carried out by David Seabright & Co. The internal inspection focussing on procedures would be carried out by Mr Jim Sykes.

6. INTERNET BANKING

As it is some time since the Council approved internet banking, a new resolution might be sensible. After all the difficulties with the bank, the last thing we need is for the bank to say the resolution was made too long ago!

VOTES WILL BE RECORDED BY THE CLERK BUT YOU MAY LIKE TO KEEP A NOTE OF YOUR OWN VOTE ON THE TABLE BELOW.

ITEM	DESCRIPTION		COMMENT	VOTE	
				YES	NO
1	Approval of minutes (13 Feb 20)				
2	Membership – Andrew Hirst				
3	Planning Matters - New Applications				
3 a)	20/P/0556/FUL: Pine Trees, Cadbury Camp Lane				
3 b)	20/P/00566/MMA: 77 Clevedon Road				
3 c)	20/P0413/RM: Tickenham Garden Centre:				
4	<u>Financial Matters – Cheques for Approval</u>				
4 a)	Clerk's salary March	£277.92			
4 b)	HMRC March	£69.40			
4 c)	Clerk's expenses March	£7.70			
4 d)	North Somerset Council (dog bin)	£14.40			
4 e)	Ian Trenchard (footpath clearing)	£500.00			
5	Annual Audit – continue with existing status				
6	Internet Banking - approval				