

## TICKENHAM PARISH COUNCIL

Minutes of the meeting held on  
Thursday 9<sup>th</sup> January 2020 at 7.00 p.m. in the Village Hall

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### ACTION/BY

PRESENT: Cllrs John Banks, David Franks, Mike Perrott, Bruce Ralfs, Dan Sewell, Pam Trenchard and Steve Williams.  
In attendance: The Clerk

#### 01/20 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Ann Loader and Rachel Maby.

02/20 MINUTES of the meeting held on 12<sup>th</sup> December 2019, copies of which had been circulated, were approved and signed as a correct record.  
There were no matters arising from the minutes other than those on the agenda.

#### 03/20 CLERK'S REPORT

The Clerk had circulated a report on activities and issues arising since the last meeting. At the moment the Clerk used her own PC for council business but from the 15<sup>th</sup> January 2020 Windows 7 would no longer be supported by Microsoft: this meant it could be vulnerable and would not be secure or GDPR compliant. Therefore the Clerk's system would need to be up-graded to Windows 10. The Clerk had suggested that the Council should have its own email address and suggested clerk@tickenhampc.org.uk Cllr Sewell commented that he had read that it was necessary to consult residents about the council's email address: this would be investigated. After discussion it was agreed that the Clerk would use the Council's laptop with either Windows 10 or Office 365 and the Clerk would seek advice from Quick Call Dave before proceeding. The expected cost was in the region of £200 plus the annual email charge.

Clerk/15.01.20

#### 04/20 HIGHWAYS AND FOOTPATHS

##### (a) HIGHWAYS

##### (i) Joint Spatial Plan (JSP) and Joint Local Transport Plan 4:

It was likely that North Somerset Council would withdraw from further involvement in the Joint Spatial Plan and concentrate on its own Local Plan, although this was yet to be confirmed. The Chairman reported that the Tickenham Road Action Group had arranged a meeting with NSC officers to discuss transport issues and the Chairman, Vice-Chairman and Clerk would attend on behalf of the Parish Council.

(ii) Speed Monitoring at the School: Cllr Sewell reported that he would be meeting Mr Liam Fox MP and walking with him to the school where they would meet the school council. It was understood that the new policy on speed limit applications would not be ready until the end of January. In the meantime, Cllr Sewell would pursue the possibility of grants from Avon & Somerset Police and National Grid. The Clerk would check that Tickenham's interest in a 20mph speed limit had been noted by NSC.

Clerk/20.01.20

(iii) SpeedWatch: Cllr Sewell said that another parent at the school was interested in volunteering. Cllr Trenchard had had to postpone the meeting planned for the 8<sup>th</sup> January and was concerned that there was still no response from the Police regarding new sites. The Clerk would contact Avon & Somerset police.

Clerk/20.01.20

(iv) Wide Grass Verge: The Clerk had contacted NSC regarding the parked vehicles and a response was awaited. It was noted that this was a SpeedWatch approved site and the vehicles blocked the sight lines. The Clerk would contact NSC and the property owner.

Clerk/20.01.20

(v) Incidents: The B3130 at Jacklands had been closed following an accident. A vehicle had overturned but further details were unknown.

##### (b) FOOTPATHS

(i) Footpath Project: Cllr Perrott would speak with the owner of the field opposite the Star Inn and report back at the next meeting.

MP/20.01.20

(ii) Path Eastwards from 239 Clevedon Road: The Council agreed to ask Ian Trenchard to cut back the overgrowth. The estimated cost was in the region of £260.

Clerk/11.01.20

05/20

PLANNING MATTERS

(a) NEW APPLICATIONS

Clerk/13.01.20

19/P/3065/TPO: Birchwood, Cadbury Camp Lane Tree works. The Council raised no objections

19/P/3095/CQA: Tickenham Court: Conversion of agricultural building to dwelling. The Council believed the proposal was inappropriate in the farmyard setting and would be detrimental to the two nearby Listed Buildings

19/P/3102/OUT: The Nursery, Stone Edge Batch: Demolition of existing buildings and erection of four dwellings.

The Council noted that this was an application for development on a brownfield site where former horticultural buildings were now redundant. The Council believed that the site had not been used as a nursery for over 30 years. The proposed development was said to equal the floor space of the redundant buildings. After a full discussion the Council agreed to object to the proposal on the following grounds:

- i. Access/Visibility: The Council did not agree with the Highway Report which concluded that the development would not have a "...noticeable impact on the local highway...." Council believed that the B3130 was already at saturation point and could take no additional traffic. Neither did the Council agree that "...access arrangements are suitable and appropriate visibility splays can be achieved." Council considered that the visibility splay to the west was inadequate and in any event was across land in different ownership meaning that the applicant had no control over achieving an adequate visibility splay.
- ii Pedestrian Access: Contrary to the statement in the report, there is no safe pedestrian access to the site. To access a footpath (an unmetalled public footpath) one would have to scale a steep bank on the other side of the road.
- iii Design and Affordability: The Council re-iterated its agreed view that any future development in Tickenham should include dwellings appropriate for young families and those wishing to downsize.

(b) UP-DATES

The Clerk reported that application 19/P/2232/OUT (Hillside, Orchard Avenue) had been withdrawn and application 19/P/2706/TPO (Chummock Wood, Cadbury Camp Lane) had been approved.

The Clerk had requested clarification of the status of application 19/P/2209/FUH, 56 Clevedon Road, but no response had been received. Clerk to chase.

Clerk/15.01.20

(c) ENFORCEMENT CASES

No further information had been received regarding application 18/P/2136/FUL (77 Clevedon Road) but it was understood this was the subject of legal proceedings.

06/20

SETTLEMENT BOUNDARY REVIEW

A meeting of the working group had taken place. A considerable amount of work remained and the group would report back in full in due course.

07/20

FINANCIAL MATTERS

(a) PAYMENTS:

Clerk/15.01.20

The following were approved for payment

Clerk's salary December	£277.92
HMRC December	£69.40
Clerk's expenses December	£8.40
Society of Local Council Clerks	£92.00
AED Locator (defibrillator monitoring)	£378.00
North Somerset Council (bin)	£14.40

(b) APPLICATION FOR GRANT

An application had been received from the Citizens' Advice Bureau and it was stated that six Tickenham residents had used the service over the past year. A grant of £50 was approved.

Clerk/13.02.20

The Clerk had circulated a draft budget showing options for a 2% or 3% increase in precept.

With regard to the grants to Tickenham Church, the National Association of Local Councils had circulated advice regarding the legality of grants to religious organisations. The 1894 Local Government Act was specific that grants should not be made to religious bodies and the opinion was that this was not over-ridden by the 1974 Local Government Act which was couched in more general terms. However, bearing in mind that the £3,000 grant to Tickenham Church for tower works had already been promised it was considered that it should be retained in the budget.

With regard to the grant to the Flower Show, this had been omitted from 2020/21 draft budget as it was understood that the Flower Show was in a sound financial position with sufficient funds in hand to cover Show costs for several years.

After a full discussion it was agreed

- that the Precept be set at £7,730.61 (a 3% increase over 2019)
- that the £600 grant to Tickenham Church for churchyard maintenance be removed from the budget
- that all other items included in the budget be approved
- that the projected deficit of £1,344.59 be met from the Council's general reserve.

The provisional allocation of the Council's reserves as follows was approved: Church grant £3,000; Village Field £5,000; Village Hall £3,000; Legal fees £3,000; General reserve £2,851.23. Total £16,851.23 as per the bank statement dated 30<sup>th</sup> September 2019. It was noted that these allocations were flexible and could be adjusted if necessary.

08/20 SOCIAL MEDIA

The Clerk reported that there were no specific guidelines available from NALC and other councils in the area had taken different stances. It was proposed by the Chairman and agreed that Tickenham Parish Council would have a Facebook page and Cllrs Sewell and Williams offered to draw up appropriate guidelines for consideration. A report would be presented to the next meeting.

DS/SW/01.02.20

09/20 NATIONAL GRID

The Clerk reported that National Grid proposed to hold a drop-in event in the Hall on the afternoon of Tuesday 28<sup>th</sup> January followed by a brief presentation to the Parish Council at 7.00 p.m. Any issues could be raised with National Grid at that time.

10/20 CAR PARK

The Clerk was still trying to obtain quotations for the yellow lining. Cllr Franks mentioned the need to keep a gap between the west wall and parked vehicles to protect the foundations of the Hall. The Clerk would check with the Hall Management Committee. Clerk/20.01.20

11/20 VILLAGE HALL

There was nothing to report.

12/20 VILLAGE FIELD

Cllr Banks reported that the large ash tree had deteriorated since the last inspection and the Field Committee would be making a decision on its future at its next meeting. This would include various options for retaining the trunk in some form and whether a new tree would be planted.

13/20 VE DAY COMMEMORATION Friday 8<sup>th</sup> May 2020

Councillors were asked to come to the next meeting with ideas for activities following the formal commemoration event.

All/13.02.20

14/20 CORRESPONDENCE

There was no new correspondence.

15/20 DATES AND TIMES OF MEETINGS

2020: Second Thursday of each month, commencing at 7.00 p.m.

February 13<sup>th</sup>, March 12<sup>th</sup>, April 9<sup>th</sup>, May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, [August 13<sup>th</sup>], September 10<sup>th</sup>, October 8<sup>th</sup>, November 12<sup>th</sup>, December 10<sup>th</sup>

Note: The date of the National Grid drop-in event has been confirmed as Tuesday 28<sup>th</sup> January 2020