

## TICKENHAM PARISH COUNCIL

Minutes of the meeting held on  
Thursday 9<sup>th</sup> April 2020 at 7.00 p.m. by video/telephone conference

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Due to Coronavirus restrictions the Council was unable to meet face-to-face. To assist with clarity during the video/telephone conference meeting the agenda had been divided into two sections: items for information only and items requiring decision.

### ACTION/BY

PRESENT: Cllr John Banks in the Chair, Cllrs David Franks, Ann Loader, Rachel Maby, Mike Perrott, Dan Sewell, Pam Trenchard and Steve Williams.  
In attendance: The Clerk

- 44/20 APOLOGIES FOR ABSENCE  
No apologies for absence had been received.

### ITEMS FOR INFORMATION

- 45/20 CORONAVIRUS PANDEMIC  
The Council's support group had been set up and was working well, with some 30 volunteers and (to date) eleven requests for help. Because some residents were contacting the Clevedon Mutual Aid Group, the Tickenham volunteers had been invited to join the Clevedon group so that Tickenham requests to Clevedon could be met by Tickenham volunteers. The Chairman was posting daily updates from North Somerset Council (NSC) and others on the village website.

- 46/20 3 JACKLANDS COTTAGES  
It was noted that the vehicle was no longer parking on the hard frontage.

- 47/20 POST BOX, STONE EDGE BATCH  
Royal Mail had said that they could not agree to any of the Council's suggestions, including the option to leave the box in place to be maintained by the Council. Cllr Perrott had contacted the Letter Box Study Group who said that the box was of insufficient significance to be of interest to them but could be retained by Royal Mail and painted black. Cllr Perrott would follow up with English Heritage to ascertain their interest, if any.

MP/asap

- 48/20 JOINT LOCAL TRANSPORT PLAN 4  
The JLTP4 had been formally withdrawn by the four authorities and all documents would be withdrawn from the public domain. The Council would await consultation from NSC on the Local Plan 2023 - 2036.

- 49/20 FOOTPATHS  
A damaged plank on the bridge over the Land Yeo had been replaced. There had been extensive work in the woodland near Baye Cottage. New posts had been put in alongside the footpath but the path itself was still clear. Cllr Nigel Ashton had referred the excavations in the woodland to the NSC planning department for investigation.

- 50/20 FINANCIAL MATTERS  
Banking: Following difficulties over the change of the correspondence address, an official complaint had been made to NatWest Bank.

Annual Audit: The Government had agreed that the deadlines for the annual audit for smaller authorities should be extended: draft accounts should be approved by 31<sup>st</sup> August 2020; the publication date for the final audited accounts would be 30<sup>th</sup> November 2020; the public inspection period must commence on or before the first working day of September 2020.

Pensions: The Re-declaration of Compliance had been completed as required by the Pensions Regulator.

51/20 WEBSITE

Expenditure of £35 per annum had been approved by the Clerk in respect of an SSL Certificate needed for security purposes. Noted.

52/20 INSURANCE

The officers were checking the level of cover so that quotations could be obtained for consideration at the next meeting.

ITEMS FOR DECISION

53/20 MINUTES of the meeting held on 13<sup>th</sup> March 2020, copies of which had been circulated, were approved and would be signed by the chairman retrospectively.

54/20 MEMBERSHIP

It was unanimously agreed that Mr Andrew Hirst be co-opted to the Council. The Clerk would send to him the necessary forms for completion prior to his taking up office. Clerk/20.04.20

55/20 PLANNING MATTERS  
NEW APPLICATIONS

Clerk/15.04.20

20/P/0556/FUL: Pine Trees, Cadbury Camp Lane: Variations to conditions of planning permission 18/P/4865/FUL, to allow for landscaping to entrance and to sustain the ecology and biodiversity of the site.

The Council supported the application and welcomed the management programme for the site.

20/P/0566/MMA: 77 Clevedon Road: Amendment to planning permission 18/P/2136/FUL, to allow for two additional roof lights on the front elevation.

The proposed roof lights would provide daylight to the attic space which would be used for storage and a small office to be accessed by a staircase. Questions were raised about the height of the building which exceeded the approved plans by 1.5mtrs making it a dominant feature in the street scene. Following a full discussion the Council made the following formal comment::

This is a retrospective application for two additional roof lights in a dwelling which, by its height and volume, is very dominant over all the surrounding residential properties. We note that the dwelling as built appears to be higher than shown on the drawings as submitted as part of application no. 18/P/2136/FUL but the Parish Council has no easy way of verifying this.

The Parish Council considers that permission for the two roof lights on the south face should be refused on the grounds that they are aesthetically obtrusive and seriously compromise the privacy of the properties to the south of the highway. The approved application no. 18/P/2136/FUL included two roof lights on the north facing roof and one on the eastern side. Two further lights on the south side are not essential for an attic which is to be used as a store room together with a small non-inhabitable office space. If natural light is deemed necessary, it could be obtained through borrowed light from the existing roof lights or via a light tube, neither of which would be obtrusive. Incidentally, the application form states that the proposed roof lights would not be seen from the highway, which is obviously not the case.

20/P/0413/RM: Tickenham Garden Centre: Reserved Matters re appearance, landscaping, layout and scale (outline permission 16/P/0032/ refers)

It was agreed that the layout, appearance and scale of the dwellings was in line with the presentation made to the Council by the developers (Newland Homes) on the 24th February. However, at that presentation the developers had intimated that it would be possible to include a footpath/cycleway from the developed area of the site north-westwards across the proposed meadow towards Washing Pound Lane. The Council was disappointed that such a path was not shown in the proposed layout. Therefore the Council asks for provision of a footpath/cycleway as discussed with the developers.

20/P/0804/TPO: Birchwood, Cadbury Camp Lane: Fell silver birch and replace with similar species.

The Council raised no objections.

56/20

FINANCIAL MATTERS

(a) PAYMENTS:

Clerk/asap

The following were approved for payment

Clerk's salary March	£277.92
HMRC March	£69.40
Clerk's expenses March	£7.70
North Somerset Council (dog bin)	£14.40
Ian Trenchard (path clearing)	£500.00

The Clerk suggested that it would be prudent to cut back the overgrowth on the footpath from 239 Clevedon Road eastwards towards the golf course on a more regular basis. Cllr Perrott suggested that the hard surface should be renewed as it had deteriorated due to the overgrowth of the vegetation. This led to discussion about the ownership of the path: NSC had previously stated that they did not own the path: therefore the Parish Council had cut back the overgrowth for safety reasons. The Chairman suggested that the Council should take ownership of the path but much more information would be required regarding its status and any perceived ownership. It was agreed to place the matter on the agenda for the next meeting and the Chairman would investigate the issues and produce a paper for discussion. It was agreed that pending the outcome of the investigations the vegetation should be cut back annually.

JB/01.05.20

(b) ANNUAL AUDIT

The Council agreed that as a "smaller authority" it met the criteria for exemption and approved exempt status. The clerk would continue to complete the accounting process as in previous years with the audit being carried out by David Seabright & Co and the internal inspection by Mr. Jim Sykes.

(c) INTERNET BANKING

It was unanimously agreed that internet banking be approved. Cllr Sewell would investigate the possibility of using an 'ethical' bank and the Clerk would enquire about possible restrictions on choice of bank.

DS/Clerk/01.05.20

57/20

DATES AND TIMES OF MEETINGS

2020: Second Thursday of each month, commencing at 7.00 p.m.

May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, [August 13<sup>th</sup>], September 10<sup>th</sup>, October 8<sup>th</sup>, November 12<sup>th</sup>, December 10<sup>th</sup>

Please note that until further notice all meetings will be held digitally by telephone or video link.