

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 13th June 2019 7.00 p.m.
in the Committee Room at the Village Hall

ACTION/BY

PRESENT: Cllrs John Banks, David Franks. Ann Loader, Rachel Maby, Pam Trenchard and Steve Williams.

In attendance: Vena Prater (Clerk).

68/19 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Bruce Ralfs and Mike Perrott,

69/19 **ELECTION OF CHAIRMAN**

In the absence of the Chairman and vice-Chairman, it was agreed that Cllr Rachel Maby be elected chairman for this meeting.

70/19 **MINUTES** of the meeting held on 9th May 2019, copies of which had been circulated, were approved and signed as a correct record.

There were no matters arising from the minutes.

71/19 **CLERK'S REPORT**

The Clerk had circulated a report on activities since the last meeting and drew particular attention to the Joint Spatial Plan Examination process. .

72/19 **HIGHWAYS AND FOOTPATHS**

(a) Joint Spatial Plan and Joint Local Transport Plan 4 The topographical survey was underway. Cllr John Banks would analyse the information and prepare a paper to be submitted as additional information to the Examiners. Cllr Franks reminded the meeting that Nailsea Town Council may not support the "yellow road" directly to the M5 J20. He also mooted the idea of a meeting with North Somerset Council (NSC) officers, separate from that proposed by the Tickenham Road Action Group (TRAG). This suggestion would be placed on the agenda for consideration at the next meeting. Clerk/25.06.19

(b) Stone Edge Batch: The view of the NSC officer was that clearing the vegetation on the road edge would encourage pedestrians to walk up Stone Edge Batch and put them in a dangerous situation. He therefore recommended that no action be taken. The Council noted that the overgrowth also affected cyclists using this road and considered that as this work had been included in the contractor's original work order, it should be completed. The Clerk was asked to respond to NSC accordingly. Clerk/25.06.19

(c) Stone Edge Batch Signage: It was agreed that the Clerk would ask NSC to provide additional signage from the Star Inn to Stone Edge Batch, preferably by road markings. Clerk/25.06.19

(d) Tickenham Hill Speed Monitoring: The results of the recent speed monitoring carried out by NSC had been previously circulated. These showed that no significant improvement had been achieved. The Clerk was asked to request signage on the road surface and to emphasise that the 'downhill' nature of the road was a factor in increasing vehicle speeds. Clerk/25.06.19

(e) Heritage Signs: NSC had indicated that due to lack of funds they did not carry out maintenance to cast iron signage. The Clerk was asked to obtain a quotation from John Carpenter for painting four finger posts and one milestone. Clerk/25.06.19

(f) Overgrown Pavements: The Clerk was asked to contact NSC regarding overgrowth on Tickenham Hill and the landowner regarding encroaching weeds by the wide grass verge. Clerk/25.06.19

(g) Incidents: Two incidents were reported: dogs running loose on the B3130 had caused traffic problems; the wall at Luggards Cross Farm had been knocked down.

(h) Traffic speed near the School: Cllr Trenchard reported that parents were very concerned about traffic speeds near the school and were holding a meeting on 18th June to consider options. The Governors had asked whether the Council would be prepared to pay for speed monitoring to support any further action. After discussion it was agreed to ask NSC

to carry out speed monitoring at a cost of £210 +VAT. The Clerk would find out the time of the meeting so that interested councillors could attend.

Clerk/17.06.19

FOOTPATHS

Following a report from Cllr Loader, Cllr Franks stated that the 'Bristol gate' had not yet been fitted by the farmer. The Clerk would follow up and would report problems with two additional stiles to NSC. It was also noted that the Golden Acres Footpath was overgrown.

Clerk/25.06.19

Footpath walks: The Council confirmed that walks organised on their behalf were covered by the Council's insurance policy.

73/19

PLANNING MATTERS

(a) NEW APPLICATIONS

Clerk/25.06.19

19/P/1205/LBC: The Old Rectory, 176 Clevedon Road: Installation of steel joist to support original timber truss; replacement of stud wall under truss; re-plastering of bedroom and landing. No objections were raised.

19/P/1233/FUH: 21B Clevedon Road: Single storey rear extension. Provided that the neighbours were content, the Council raised no objections.

19/P/1290/OUT: Land south of Pippins, Hill Lane: 5 no. detached dwellings (access and layout only) Following discussion the Council agreed to respond as follows:

This application was for development within the green belt. As part of its response to the NSC Local Plan 2036, the Council had agreed that the green belt should be preserved. It had agreed that should an application be received for a low-scale development of smaller dwellings suitable for down-sizing, first-time buyers or young families, the Council would not be unsympathetic.

As this application did not meet those criteria the Council could not support it and recommended refusal. However, if (despite Tickenham Parish Council's objection) NSC be minded to approve the application, the Council asked that a highway of adoptable standard, with pedestrian footpath, be provided and provision made for adequate drainage to cope with the additional usage.

19/P/1339/FUH: 56 Clevedon Road: Retrospective app. for infill between two front dormer windows. Cllr Trenchard declared a non-pecuniary interest. No objections were raised.

19/P/1362/NMA: Golden Acres: PROW diversion: Council welcomed the proposal for the diversion to the east of the site.

(b) UP-DATES

No further up-dates had been recorded.

74/19

FINANCIAL MATTERS

Clerk/17.05.1919

(a) PAYMENTS:

The following were approved for payment

Clerk's salary May	£277.72
HMRC May	£69.60
Clerk's expenses May	£68.61
North Somerset Council (dog bin)	£14.40
Somerset Playing Fields Association (membership)	£15.00
Came & Co (insurance)	£475.94
Boards Direct (notice board for field)	£273.70
cheque payable to Paul David Enterprises Ltd	
S E Harris (tree work)	£420.00
M Bennett (tree survey)	£350.00

(b) Annual Audit: The Clerk took councillors through the systems of internal financial control and the chairman was authorised to sign the Annual Governance Statement on behalf of the Council.

RM/Clerk/25.06.19

(c) Financial Regulations and Risk Assessments: It was agreed that these documents be reviewed at the September meeting.

75/19

GENERAL DATA PROTECTION REGULATION: The Clerk had completed the on-line questionnaire and it appeared that the Council had no requirement to register.

76/19 **NEIGHBOURHOOD PLAN**

The Clerk had circulated links to tool kits and guidance notes received from the NSC Officer (Celia Dring). However, the Officer had questioned the Council's particular interest in a Neighbourhood Plan, stating that some aims might be more easily incorporated into the Local Plan. During discussion it was noted that the Council had already identified some areas for discussion, e.g. green belt and affordable housing. The Clerk was asked to invite the Officer to attend a future meeting to discuss the benefits of a Neighbourhood Plan versus the inclusion of policies in the NSC Local Plan.

Clerk/30.06.19

77/19 **WEBSITE ACCESSIBILITY STATEMENT**

The Clerk reported that the Council was required to publish and regularly review an accessibility statement. This led to discussion about the Parish Council website generally and perhaps the need for it to be updated. A meeting would be requested with Mark Crocker (who had originally setup the village website) to discuss options.

Clerk/30.06.19

78/19 **VILLAGE HALL**

Cllr Trenchard reported that the amount of use by the Tickenham Drama Group was affecting other users: the Hall Management Committee would be investigating the problems. The promised refurbishment of the toilets would take place during the summer.

79/19 **VILLAGE FIELD/CAR PARK**

The Clerk reported that the large ash tree in the centre of the Field had been reduced by 40%. Other work was in progress although there was a question over the ownership of the trees forming the boundary on the eastern side of the car park. It was agreed to ask Cllr Banks to meet with the farmer and landowner to resolve the issue.

Clerk/15.06.19

The Clerk was asked to arrange for the encroaching vegetation around the perimeter of the car park to be removed/treated.

Clerk/25.06.19

80/19 **CORRESPONDENCE**

Tickenham School newsletters

Cllr Trenchard drew attention to the Police and Crime Commissioner's drop-in on 24th June, 1.30 – 3.30 p.m., at Clevedon Library. Cllr Trenchard planned to attend to raise concerns about the lack of support for Speedwatch and the monitoring of vehicle speeds through the village.

Wraxall & Failand Parish Council would be holding a councillor training day on 8th August.

81/19 **DATES AND TIMES OF MEETINGS**

2019: Second Thursday of each month, commencing at 7.00 p.m.

11th July; [8th August if needed]; 12th September; 10th October, 14th November; 12th December

2020: It was agreed that consideration of dates for 2020 be deferred to the next meeting. Clerk/30.06.19