

## **TICKENHAM PARISH COUNCIL**

Minutes of the meeting held on Thursday 10<sup>th</sup> May 2018 at 6.30 p.m.  
In the Committee Room at the Village Hall

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ACTION/BY

**PRESENT:** Cllrs Bruce Ralfs, John Banks, Ranjit Chuhan, David Franks. Ann Loader, Mike Perrott and Pam Trenchard.  
In attendance: Vena Prater (Clerk)

46/18 **APOLOGIES**

All councillors were present.

It was noted that following the last meeting Cllrs Jane Brock, Alan Hooley and Mike Woodey had resigned. It was recognised that all had made significant contributions to the Council and the village community and the Clerk was asked to write appropriate letters of thanks.

Clerk/22.05.18

47/18 **APPOINTMENT OF OFFICERS AND REPRESENTATIVES**

The following appointments were made for the ensuing year:

- (i) Chairman: It was proposed by Cllr Perrott, seconded by Cllr Loader and unanimously **AGREED**  
- that Cllr Bruce Ralfs be appointed as chairman. Cllr Ralfs took the chair.
- (ii) Vice Chairman: It was proposed by the Chairman, seconded by Cllr Chuhan and unanimously **AGREED**  
- that Cllr John Banks be appointed as vice-chairman.
- (iii) Village Hall Management Committee: It was unanimously **AGREED**  
- that Cllr Pam Trenchard be appointed to represent the Council.
- (iv) Village Field Management Committee: It was unanimously **AGREED**  
- that Cllrs John Banks and Ranjit Chuhan be appointed to represent the Council.
- (v) Avon Local Councils Association: Representatives would be appointed as required.

48/18 **MINUTES** of the meeting held on 12<sup>th</sup> April 2018, copies of which had been circulated, were approved and signed as a correct record.

49/18 **MATTERS ARISING FROM THE MINUTES**

(i) Bus services: A response from North Somerset Council (NSC) was awaited. In the meantime it was understood that there was a breakfast club at Nailsea School which met prior to school opening time. The Chairman and the Clerk would investigate further.

BR/Clerk/22.05.18

(ii) Speedwatch: The Clerk had received a very positive response from Avon & Somerset Police. Cllr Trenchard said that the sites would be inspected, a new gun issued and new high-viz jackets would be provided. Discussion ensued regarding the importance of maintaining the Speedwatch and the need to recruit more members. Cllr Trenchard gave details of what was required of volunteers and it was agreed that an article be included in the parish magazine.

PT/20.05.18

(iii) Cancellation of Field Committee's Race Night: The content of an email from Mr David Ellison (Chairman of the Field Committee) was carefully considered. It was agreed that as requested a meeting be held to resolve the issues raised. Cllrs Bruce Ralfs, John Banks, Ranjit Chuhan and Ann Loader would attend: the Clerk to agree a suitable date and time.

Clerk/22.05.18

50/18

## **HIGHWAYS AND FOOTPATHS**

### (a) HIGHWAYS:

(i) Stone Edge Batch Junction and Road Surface: Cllr Franks had met with NSC officers who had drawn up possible schemes in an attempt to reduce the number of accidents at the Stone Edge Batch/B3130 junction. The following four options were being considered:

- i. An Armco barrier along the wall opposite the junction
- ii. A lighting scheme – cost £15K
- iii. Rumble strips – cost £10K
- iv. Highway “carpets” – cost £30K

Of these, i. was inappropriate; ii. would destroy the value of the signage by reducing its impact; iii. might be the most effective but would result in noise nuisance to neighbours; iv. would reduce disturbance to neighbours but noise would be heard inside a vehicle.

If work were carried out at the junction, repairs to the road potholes and maintenance of a gully which had long been troublesome would be undertaken at the same time. Noted.

(ii) Incidents: No incidents were reported.

### (b) FOOTPATHS

(i) Following comment on the importance of keeping footpaths open, Cllr Mike Perrott volunteered to act as Footpath Officer. The offer was gratefully accepted. The Clerk would ask that the footpath maps be returned from Alan Hooley. Clerk/22.05.18

(ii) It was noted that a ‘Nailsea Town Council’ sign had appeared in Tower House Woods.

(iii) Golden Acres: Following a siting of machinery working on site, the Clerk had contacted NSC Planning Department to enquire whether the footpath diversion had been approved and implemented and whether steps had been taken to protect it during site works. A response was awaited.

(ii) Barrow Court: A response was awaited regarding the possible re-instatement of stiles on the footpath to deter cyclists.

51/18

## **PLANNING MATTERS**

### (a) New Applications:

Clerk/11.05.18

18/P/2820/FUH: 5 Clevedon Road: Single storey rear extension with rear balcony. No objections were raised in principle but concern was expressed that the view from the balcony could intrude on neighbour’s privacy.

### (c) Up-Dates:

Landside, Stone Edge Batch: The Clerk had been informed that this application had been ‘stayed’ pending an application by other parties, to which this one was linked, who were seeking permission to proceed to the Supreme Court. Next month NSC solicitors would be seeking further information as to progress.

### (c) Notification of planning applications:

A formal response to the Council’s enquiry about adjacent neighbours being notified of planning applications was awaited although it had been stated at the Town and Parish Councils’ Forum that morning that neighbours, both adjacent and opposite, were informed of planning applications.

### (d) Local Plan 2036

Consultation documents had been previously circulated. Cllr Banks, Cllr Trenchard and the Clerk had attended the Town and Parish Councils’ Forum. Presentations and discussion had been around the submission of the Joint Spatial Plan and the

subsequent requirement for a Local Plan to 2036. Issues for discussion and consultation included protection but possible relaxation of the green belt, adjustments to settlement boundaries, preservation of strategic gaps and the provision of infrastructure. It was hoped that local councils would identify opportunities for small development.

Cllr David Robinson of Wraxall and Failand Parish Council had spoken to the Tickenham representatives about pressure being brought by Nailsea Town Council for NSC to include in the Local Plan development of the land to the north west of Nailsea; this would include the provision of a road from the B3130 near the Fire Station through to The Barn at Wraxall. After discussion it was agreed that Tickenham Parish Council would support Wraxall & Failand Parish Council in its objection to a proposal for a new road in this location.

Clerk/22.05.18

52/18

### **FINANCIAL MATTERS**

Clerk/22.05.18

(a) Payments: The following were approved for payment:

Clerk's salary April	£223.37
HMRC March	£55.80
Clerk's expenses March	£9.80
North Somerset Council (dog bin)	£14.40
Green Thumb Lawn Treatment (field)	£130.00
Came & Co (insurance renewal)	£457.63
Green Thumb Lawn Treatment (hollow tining)	£293.00

(b) Annual Governance Statement and Risk Assessment

The Council considered and approved the revised Risk Assessment, copies of which had been previously circulated.

The Council considered the Annual Governance Statement and it was AGREED

- that the Chairman and Clerk be authorised to sign the Statement.

*The Clerk left the meeting for the following item.*

(c) Salary Award

The Chairman reported that the Joint National Committee had approved a salary award for council clerks. It was AGREED

- that the Clerk's salary be increased to Point 22 on the national scales. This was in line with the 1% increase included in the 2018/19 budget.

53/18

### **REDUNDANT TELEPHONE BOXES**

The Clerk suggested that the two telephone boxes should be painted this year, as provided for in the budget. Approved.

Clerk/22.05.18

54/18

### **VILLAGE HALL REPORT**

There had been no meeting of the Hall Management Committee since the last Parish Council meeting but Cllr Trenchard reported that internal decoration was almost complete, new curtains had been ordered, the hearing system checked and certified and the kitchen inventory had been improved.

55/18

### **VILLAGE FIELD REPORT**

As indicated above, a meeting would be held with the Field Committee Chairman.

56/18

### **GENERAL DATA PROTECTION REGULATIONS**

The Clerk had attended the workshop provided by the Avon Association of Local Councils. It was noted that legislation had been approved obviating the need for local councils to appoint a Data Protection Officer; the Parish Council would be the Data Controller: the Clerk would enquire whether it was necessary to register with the Information Commissioner's Office. It appeared that the Council was proceeding as recommended. The Clerk had circulated a revised audit record and privacy policy, adding a 'staff' category. It was noted that under the Emergency Scheme heading, the Deputy Co-ordinator should be included.

57/18 **WW1 ARMISTICE COMMEMORATION**

The Clerk had consulted the Parochial Church Council and it was suggested that the normal Remembrance Service and the WW1 Commemoration should combine. Details of timings etc. would need to be finalised.

It was suggested that instead of floating poppies on the river, they should be suspended and released from a net in the church. The suggestion was welcomed and the practicalities would be investigated.

58/18 **CORRESPONDENCE**

Tickenham School newsletters.

National Grid: Information from National Grid including a project timetable had been circulated.

59/18 **ITEM FOR NEXT AGENDA**

Cllr Banks asked that the Council consider a village gardens open scheme and he would supply a paper for discussion at the next meeting.

Clerk/22.05.18

60/18 **DATES AND TIMES OF MEETINGS 2018**

Thursdays at 6.30 p.m. as follows: 14<sup>th</sup> June, 12<sup>th</sup> July, 9<sup>th</sup> August, 13<sup>th</sup> September; 11<sup>th</sup> October, 8<sup>th</sup> November, 13<sup>th</sup> December.