

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 14th June 2018 at 6.30 p.m.
In the Committee Room at the Village Hall

ACTION/BY

PRESENT: Cllrs Bruce Ralfs, John Banks, Ranjit Chuhan, Ann Loader and Pam Trenchard.

In attendance: Vena Prater (Clerk)

61/18 **APOLOGIES**

Apologies for absence were received from Cllrs David Franks and Mike Perrott.

62/18 **MINUTES** of the meeting held on 10th May 2018, copies of which had been circulated, were approved and signed as a correct record

63/18 **VACANCIES**

As required, the Clerk had displayed the public Notice provided by North Somerset Council (NSC). The Notice would be displayed for fourteen days from the 8th June; if during that time ten or more residents so requested, a poll would be held. Otherwise the Council would be free to co-opt new councillors.

64/18 **MATTERS ARISING FROM THE MINUTES**

(i) **Bus services:** The Clerk reported that a breakfast club was held at Nailsea school but it was for pupils "with needs" and only on one morning each week. After discussion it was AGREED that

- that the Clerk make enquiries as to how many children currently used the normal bus service to go to school, therefore arriving early;
- that the Clerk ask how many children from the village would be attending Nailsea School from September 2018;
- when the above information was available further thought would be given to suggesting to NSC that the money spent on un-used bus passes be used towards the cost of hiring the community bus.

Clerk/22.06.18

(ii) **Speedwatch:** Cllr Trenchard had met with the new Police Co-ordinator and the sites had been inspected. Three new recruits had been identified and Cllr Trenchard had asked if a request for volunteers could be included in the school newsletter. The next step would be the training of new volunteers.

(iii) **Cancellation of Field Committee's Race Night:** The two new Council representatives on the Field Committee had received a warm welcome from the Chairman. They were hopeful that a formal meeting between the Council and the Committee to resolve outstanding issues would not be necessary.

(iv) **Telephone Boxes:** The telephone boxes had been painted inside and out. Further thought would be given to how best to use the boxes, perhaps for advertising local events.

(v) **General Data Protection Regulation:** The Clerk reported that it would be necessary for the Council to register with the Chief Information Officer. It was likely that individual councillors who held personal data would also be required to register separately. The Clerk would check with the Avon Local Councils Association.

Clerk/22.06.18

65/18 **HIGHWAYS AND FOOTPATHS**

(a) **HIGHWAYS:**

(i) **Stone Edge Batch Junction and Road Surface:** Following concerns raised by a resident, the Clerk had been notified that NSC were intending to use the least noisy traffic calming measures on Tickenham Hill. The Clerk was asked to seek a date for completion of the works.

Clerk/22.06.18

(ii) Road surfaces: It was noted that the Tour of Britain would be passing through Tickenham on 4th September 2018. This would generate a considerable amount of traffic and it was understood that all road surfaces would need to be inspected and made safe for cyclists.

(iii) Incidents: No incidents were reported.

(iv) Signage: It was noted that new weight restriction signs had been installed at Washing Pound Lane. It was agreed that a sign was also required at the junction of Church Lane with the B3130.

Clerk/22.06.18

(b) FOOTPATHS

(i) Golden Acres: The Clerk reported that no footpath diversion had been approved. It was understood that a new developer was liaising with NSC Planning Department about an alternative layout for the site.

(ii) Barrow Court: Use by off-road cyclists had been reported and a reply was awaited from NSC regarding the re-instatement of stiles.

(iii) Maps: The footpath maps were now held by Cllr Mike Perrott.

(iv) Overgrowth: The Clerk would report the overgrown footpath near 240 Clevedon Road.

Clerk/22.06.18

66/18

PLANNING MATTERS

(a) New Applications:

18/P/3231/TPO: Chummock Wood, Cadbury Camp Lane: No objections had been received by the Clerk and therefore the response had been forwarded to NSC.

(b) Up-Dates: It was noted that NSC no longer circulated planning decisions. The Clerk was asked to research decisions on the NSC website and record them on a spreadsheet for circulation.

Clerk

(c) Sylverah, Cadbury Camp Lane: At the request of a resident, the Clerk had reported that it appeared likely that equestrian facilities were being run commercially at this property.

(d) Local Plan 2036

The Clerk had received a request for a response to this consultation document, with particular reference to possible adjustments to green belt boundaries and the release of some land for development. Bearing in mind the resulting increase in land values, the Council was hesitant about identifying individual plots, although there were one or two obvious possibilities. With regard to particular issues, the Council agreed that dwellings suitable for young families and those wishing to down-size were needed in the village. After discussion it was agreed that Cllr Nigel Ashton be invited to meet with the Council to talk through the issues.

Clerk/20.06.18

67/18

FINANCIAL MATTERS

Clerk/22.06.18

(a) Payments: The following were approved for payment:

Clerk's salary May	£232.39
HMRC May	£58.00
Clerk's expenses May	£11.05
North Somerset Council (dog bin)	£14.40
John Carpenter (painting phone boxes)	£360.00
ALCA (GDPR training)	£40.00
Ian Trenchard (car park)	£90.00
Playdale Playgrounds (deposit for swing)	£1,099.10

(b) Annual Governance and Accountability Return

The Annual Accounts and the Accounting Statement had been previously circulated. The Chairman and Vice-Chairman had inspected all supporting documents and bank statements. It was **AGREED**

- that the Annual Accounts and Accounting Statement as presented be approved and the Chairman was authorised to sign on behalf of the Council.

- 68/18 **VILLAGE HALL REPORT**
 Cllr Trenchard reported on improvements planned for the Hall. No decision had been made on a recycling bin as collection each month was quite expensive. Bookings had increased, including two wedding receptions. It was hoped that Backwell Camera Club might supply photographs of local scenes to be displayed on the walls.
 Cllr Trenchard said that the tubs at the front of the car park needed new soil and plants. The Council approved expenditure up to £75. Cllr Trenchard to liaise with the Chairman regarding the provision of soil. PT
- 69/18 **VILLAGE FIELD REPORT**
 The Clerk was asked to arrange strimming around the field, on the bank to the games area and around the boules pitches. Hedge cutting would take place before the Flower Show. Clerk/22.06.18
- 70/18 **CAR PARK**
 It was recognised that the car park would need ongoing maintenance and the Clerk was asked to contact Paul Loader for advice. Clerk/22.06.18
- 71/18 **WW1 ARMISTICE COMMEMORATION**
 Cllr Loader and the Clerk were investigating how best to arrange the fall of poppy petals. The Clerk had applied to "Remember" for a grant towards the costs of the event. The Clerk would discuss the detail of the service with the Rector. Clerk/22.06.18
- 72/18 **GARDENS OPEN DAY**
 Cllr Banks had circulated a paper outlining ideas for a Tickenham Gardens Open Day. After discussion it was AGREED
 - to include an article in the July magazine inviting those interested to attend a meeting on Monday 10th September at 7.00 p.m. to discuss possibilities. Clerk/22.06.18
- 73/18 **CORRESPONDENCE**
 Tickenham School newsletters.
 Bristol Airport – development proposals consultation
- 74/18 **DATES AND TIMES OF MEETINGS 2018**
 Thursdays at 6.30 p.m. as follows: 12th July, 9th August, 13th September; 11th October, 8th November, 13th December.