

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 8th March 2018 at 6.30 p.m.
in the Village Hall Committee Room

ACTION/BY

PRESENT: Cllrs Bruce Ralfs, John Banks, Ann Loader, Mike Perrott Pam Trenchard and Mike Woodey.

In attendance: Vena Prater (Clerk)

23/18 **APOLOGIES**

Apologies for absence were received from Cllrs Ranjit Chuhan, David Franks and Alan Hooley; Retrospectively due to illness: Cllr Jane Brock

24/18 **MINUTES** of the meeting held on 8th February 2018, copies of which had been circulated, were approved and signed as a correct record.

25/18 **MATTERS ARISING FROM THE MINUTES**

(i) **Bus services:** Nailsea School had stated that it would not be possible to provide access to a 'dry' area as supervision before 8.20 a.m. could not be made available. No final response had been received from North Somerset Council (NSC) concerning re-instatement of the school bus. Councillors considered the possibility of NSC using the funding for the free bus passes (which were not being used) to hire the Nailsea Community Bus as school transport. After discussion it was AGREED

- to await the response from NSC and if necessary to suggest using the Nailsea Community Bus.

(ii) **General Data Protection Regulations: 25th May 2018:** The Clerk had received the National Association of Local Councils (NALC) tool kit, which was sixty three pages long and contained very detailed information appropriate for large authorities. She had joined a webinar offered by the Society of Local Council Clerks which had given useful information. A copy of the Clerk's notes is attached to the minute book. The first step was to review the process for handling personal data. It was AGREED

- that Cllr John Banks and the Clerk be asked to review current procedures and consider future requirements. JB/Clerk/23.03.18

(iii) **Speedwatch:** No information was available on the cost of a new upgraded speed gun. It was noted that there appeared to be traffic monitoring on the Causeway.

(iv) **Emergency Plan:** Cllr Banks had attended a meeting with Clevedon and Portishead Emergency Plan representatives when issues of common interest had been discussed.

At the start of the recent severe bad weather the Clerk had phoned those Tickenham residents who had indicated a need for help in an emergency: all were safe and prepared but were very appreciative of the call. It was suggested that this experience could be used to publicise the Plan and attract more support. Clerk/20.03.18

(v) **WW1 Armistice Commemoration:** Cllr David Franks had contacted the Clerk about the nationwide project 'There but not there.' He asked the Council to consider purchasing an engraved Perspex block representing each of the Tickenham soldiers lost in both World Wars. With the agreement of the Parochial Church Council (PCC), they could be placed on pews in the church during the Service of Remembrance on the morning of 11th November and then used as part of the Parish Council's event later in the day. Sixteen blocks would be needed at a cost of £10 each plus engraving and postage.

Cllr Loader reported that the British Legion was willing to provide poppies in return for a donation.

Cllr Banks said that it was hoped to ring a peal of bells on 21st June in remembrance of a Tickenham soldier killed in WW1 on that date. The ringing of a peal was usually

marked by the erection of a plaque in the tower recording the names of the ringers. He asked whether (subject to the necessary ecclesiastical approvals) the Council would be willing to provide such a plaque.

After discussion it was AGREED

- that expenditure for the sixteen engraved Perspex blocks be authorised;
- that expenditure for the plaque be authorised;
- that the Clerk seek the necessary approvals from the PCC.

Clerk/19.03.18

Further details of the Council's event would be considered nearer the time.

26/18

HIGHWAYS AND FOOTPATHS

(a) HIGHWAYS:

(i) HGV Signage: A response from NSC concerning the charge for providing new signage was awaited.

(ii) Incidents: A car had crossed the junction of the B3130 with Tickenham Hill and collided with the wall to Stone Edge Barn.

(iii) Tickenham Hill: The branches overhanging the footpath had not yet been cleared by the utilities contractors. Clerk/19.03.18

(iv) Wide verge: Concern was expressed that during the hedge cutting at Garden Park damage had been caused to the daffodils in the verge. The Clerk was asked to enquire of Garden Park whether, in future, the work could be completed a little earlier in the year. Clerk/19.03.18

(v) Vehicle Activated Sign: It was noted that the sign was in place and that it recorded the number of offenders. Cllr Trenchard would report back to John Rose that the sign appeared to be operating at 25mph, rather than at 30mph. PT/asap

(b) FOOTPATHS

There was nothing to report on this item.

27/18

PLANNING MATTERS

(a) NEW APPLICATIONS

Clerk/13.03.18

18/P/2251/MMA: 30 Clevedon Road: Various minor changes to original application no. 17/P/2032/F: No objections were raised

18/P/2222/FUH: Benington, Orchard Avenue: Single storey rear extension and decking. No objections were raised.

18/P/2319/FUH: 105 Clevedon Road: Single storey rear extension. There was some discussion about the close proximity of the extension to the west boundary. Provided the neighbours were content, no objections were raised.

18/P/2349/FUH: 117 Clevedon Road: Single storey rear and side extensions, integral garage, porch, internal alterations. Close proximity of the extension to the west boundary was noted. Provided the neighbours were content, no objections were raised.

18/P/2296/FUH: Badgers Wood, Cadbury Camp Lane: Extension of TV room, garage and garage roof. No objections were raised.

(b) UP-DATES

30 Clevedon Road: Erection of detached house following demolition of existing. Approved by NSC.

96 Clevedon Road: Breach of conditions. The Clerk had asked on what basis it had been decided that no breach of conditions had occurred: a reply was awaited.

Applications not received: The Clerk had been informed that the Council had not been notified of two planning applications due to complications associated with NSC's transition to a new system. A new and more resilient process was now in place which should prevent applications being omitted from the weekly schedules.

3 Jacklands Cottages: Parking bay: Cllr Trenchard reported that the Appeal against enforcement had been dismissed and the appellant informed that vehicles should not be parked in the bay and that the area should be re-instated within six months. This

had led to a van being parked on the road close to the bend. The Clerk was asked to write to Avon & Somerset Constabulary expressing concern that a vehicle was being parked in a dangerous position.

Clerk/19.03.18

28/18 **FINANCIAL MATTERS**

(a) The following were approved for payment:

Clerk's salary February	£223.37
HMRC February	£55.80
Clerk's expenses February	£11.05
AED (Defibrillator monitoring VAT)	£63.00
Nailsea Environmental Wetlands Trust (grant approved)	£50.00
Society of Local Council Clerks (data protection training)	£36.00
J W Triggol (hedge trimming)	£60.00
North Somerset Council (dog bin)	£14.40

29/18 **VILLAGE HALL REPORT**

There had been no meeting of the Hall Management Committee but it was noted that the interior was being re-decorated.

30/18 **VILLAGE FIELD REPORT**

On behalf of Cllr Hooley the Clerk conveyed the Committee's thanks for the Council's financial support for the surface drainage treatments, the first of which was planned for 20th April followed by the hollow tining treatment when conditions allowed. Application had been made to Nailsea Community Trust for funding for the toddlers' swing.

Attention was drawn to the Horse Race night being held on 24th March and the Tickenham Field Day on 22nd July. It was noted that the Horse Race night was advertised as being open to children and questions were raised as to whether it was legal for children to be admitted to a gaming event. It was agreed that the Council had a duty of care to advise the Committee and Cllr Woodey offered to research the legal position and the Clerk would notify the Committee accordingly.

MW/Clerk/asap

31/18 **CORRESPONDENCE**

Tickenham School newsletters.

32/18 **ANY OTHER BUSINESS**

(a) Precept/Council Tax Calculation: In response to a point which had been raised by Cllr Alan Hooley, the Clerk said that the tax base depended on a number of calculations: these included changes in the number of properties, exemptions, disabled reductions, discounts, Council Tax Support discount and the collection rate. The net result was a reduction in Council Tax requested, although the Parish Council's Precept had in fact increased as requested. The Clerk would circulate a copy of the table showing the reasons for the change.

(b) The Old Rectory: It was noted that a building in the rear garden appeared to be used as a residential dwelling, although no planning application had been received.

(c) Cllr Loader had attended an excellent training evening on the use of the defibrillator. The Clerk said that AED Locator had offered to publicise any future training organised by the Parish Council among neighbouring communities

33/18 **DATES AND TIMES OF MEETINGS 2018**

Thursdays at 6.30 p.m. as follows: 12th April (Annual Parish Meeting at Tickenham School), 10th May (Annual Meeting of the Parish Council), 14th June, 12th July, 9th August, 13th September; 11th October, 8th November, 13th December.