

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 8th February 2018 at 6.30 p.m.
in the Village Hall Committee Room

ACTION/BY

PRESENT: Cllrs Bruce Ralfs, John Banks, Jane Brock, Ranjit Chuhan, David Franks, Alan Hooley, Ann Loader, Pam Trenchard.
In attendance: Vena Prater (Clerk)

12/18 **APOLOGIES**

Apologies for absence were received from Cllrs Mike Perrott and Mike Woodey.

13/18 **MINUTES** of the meeting held on 11th January 2018, copies of which had been circulated, were approved and signed as a correct record subject to the following: Min. No. 03/18(i) to be retitled 'General Data Protection Regulations: 25th May 2018'; Min. No. 04/18(iv) to read '...the uneven surfaces left by utilities contractors.'

14/18 **MATTERS ARISING FROM THE MINUTES**

(i) **Bus services:** Nailsea School had replied stating that following changes to the bus service, the special school bus had been withdrawn by North Somerset Council (NSC) and bus passes issued instead, even though the new bus times were unsuitable. It was understood that ten Tickenham students were affected.

After discussion it was AGREED

- to write to NSC requesting the re-instatement of the school bus;

- to press the school for provision for students arriving early.

Clerk/16.02.18

(ii) **General Data Protection Regulations: 25th May 2018:** Based on the population of the village, North Somerset Council (NSC) had quoted £563 to provide data protection services for the Parish Council. The Clerk said that the National Association of Local Councils (NALC) was lobbying Government to mitigate the requirements for local councils and it was very likely that NALC would provide training in the future. In the meantime it was advisable to make preparations for compliance.

It was AGREED

- that Cllrs John Banks and Ann Loader investigate the requirements further and report back.

JB/AL?28.02.18

(iii) **Speedwatch:** No information was available on the cost of a new upgraded speed gun.

(iv) **Emergency Plan:** Cllr Chuhan reported that in an emergency John Rose (Chairman, Neighbourhood Watch) would be willing to circulate information to his distributors. However, the Clerk warned that this may be in breach of data protection regulations unless those involved gave permission for their contact details to be so used.

(v) **WW1 Armistice Commemoration:** The Clerk reported that, despite their earlier agreement, the Parochial Church Council now felt unable to host a special commemoration service. After discussion it was AGREED

- that an event be organised by the Parish Council which might include floating poppies on the River Land Yeo, a piper playing "The Battle's O'er", poetry and readings and light refreshments.

The Clerk would ask Stewart Plant whether he would be prepared to host the event. Cllr Loader would enquire about the availability of poppies from the British Legion.

AL/Clerk

15/18 **HIGHWAYS AND FOOTPATHS**

(a) HIGHWAYS:

(i) **HGV Signage:** The Clerk reported on correspondence with the Highways Engineer who stated that the sign had been changed at the request of the Parish Council in the past and therefore it could not be changed again at North Somerset Council's cost. Therefore the Parish Council had been asked to pay £700. The Clerk was asked to contact Cllr Nigel Ashton to clarify his response to this, as discussed at his recent meeting with the Parish Council.

Clerk/19.02.18

- (ii) B3130 Road Surface: Repairs to broken surfaces around utilities covers had been referred to the utilities contractors.
Potholes outside no. 197 Clevedon Road and in Church Lane were reported. Clerk/12.02.18
- (iii) Stone Edge Batch/Jacklands Cottages: The Clerk had received a complaint about vehicles parked in a dangerous position outside 3 Jacklands Cottages. It appeared that this was a one-off incident.
Cllr Loader spoke of the numerous caravans parked on land at Stone Edge Batch but it was understood they were not used for residential purposes.
- (iv) Tickenham Hill: Following work to the trees by Hi-Line, brambles were falling over the footpath. The Clerk would report to NSC. Clerk/12.02.18
- (v) Incidents: There had been two accidents at Stone Edge Batch, one resulting in injury. There had been a burglary at Tickenham Garage.

(b) FOOTPATHS

There was nothing to report on this item.

16/18

PLANNING MATTERS

(a) NEW APPLICATIONS

Clerk/12.02.18

17/P/5547/LDE: Hunters Hollow, Cadbury Camp Lane: Development for continued use of building as a 1 no. dwelling house. Via email consultation, councillors had raised no objection to this application. However, concern was expressed that the Council had been asked to give its responses prior to the published target date. The Clerk was asked to seek assurance that this would not create a precedent for regular practice.

17/P/5636/TPO: Deerwood, Cadbury Camp Lane: Various tree management works including felling one dead oak. Subject to a favourable response from the NSC Tree Officer, no objections were raised.

17/P/5587/FUH: Badgers Wood: Single storey side extension; erection of extension and first floor to existing garage for car bay and studio. No objections were raised.

17/P/5645/FUH: Little Orchard, Church Lane: Replace dormer with first floor extension. No objections were raised.

(b) UP-DATES:

Notice of Appeal: 17/P/1875/F: Land between 92 & 98 Clevedon Road: Erection of 2 no. five bedroom dwellings with garages. Noted.

96 Clevedon Road: Reported breach of planning consent. The Clerk had been informed by a NSC planning officer that no breach of planning conditions had been made. Cllr Trenchard contended that a condition not to remove hedges was contained in the Appeal Inspector's report. Therefore the Clerk was asked to contact NSC asking why the removal of the hedge did not breach planning conditions.

17/P/5066/FUH: 239 Clevedon Road: Widening of drive and erection of detached car port. The Clerk had received the decision notice for this application although it had not been included on any previous weekly register. It was likely that it had been missed during the time of the introductions of new IT systems at the NSC offices but the Clerk would seek further information. Clerk/12.02.18

New fences: It was noted that new fences had appeared at one or two properties on the B3130: it was hoped that they might be painted to blend with the landscape.

Luggards Cross Farm: It was noted that a structure had appeared over caravans stored on land at the Rabbit Centre.

(c) **COMMUNITY INFRASTRUCTURE LEVY**: Information about the Community Infrastructure Levy (CIL), which came into effect on 18th January 2018, had been circulated. The charge would apply to residential and retail property development involving a new dwelling or 100sqm or more of new build floor space. Where there was no neighbourhood plan in place parish councils would receive 15% of the levy up to a maximum of £100 per pre-existing dwelling per annum, or 25% where a neighbourhood plan was in place. The funds could be used to provide or improve infrastructure or address demands that the development had placed on the area. The information was noted but Councillors considered it unlikely that Tickenham would benefit from the Levy in the foreseeable future.

- 17/18 **FINANCIAL MATTERS**
- (a) The following were approved for payment: Clerk/12.02.18
- | | |
|--------------------------------|---------|
| Clerk's salary January | £223.37 |
| HMRC January | £55.80 |
| Clerk's expenses January | £8.80 |
| AED (Defibrillator monitoring) | £315.00 |

(b) Request for funding: Nailsea Environmental Wetlands Trust: The Clerk had received a request for help towards the cost of maintaining the Moorend Spout Nature Reserve, including an owl box and restoration work. It was AGREED

- that a grant of £50 be approved.

The Clerk was asked to suggest that the Owl Trust might provide an owl box free of charge. Clerk/19.02.18

18/18 **VILLAGE HALL REPORT**

Cllr Trenchard reported on the recent meeting of the Management Committee. She said that the Committee was holding £37,998 in hand including the Lottery funding for improvements to the cloakrooms. An estimate for redecorating the interior walls had been requested and there would be more emphasis on recycling including the provision of glasses and water jugs. Hiring charges for children's parties would be increased but there would be no increase for other uses. Cllr Trenchard was thanked for her report.

A broken soil pipe had been reported and Cllr Trenchard was concerned about the amount of rubbish, including beer cans and plasterboard, left in the car park.

19/18 **VILLAGE FIELD REPORT**

Cllr Hooley reported that the fund raising duck race had been postponed due to a clash of dates. With regard to the wet ground conditions, the Parish Council AGREED

- that an order be placed for hollow tining treatment to be undertaken in the spring. AH/28.02.18

This expenditure had been included in the 2018/19 budget.

20/18 **CORRESPONDENCE**

The latest newsletter from Tickenham School had been received and contained positive reports about the recent OFSTED inspection.

21/18 **ANY OTHER BUSINESS**

(a) **LOCAL ACCESS FORUM:** Cllr Chuhan reported that the Forum had looked at how to identify footpaths suitable for people with disability and how to encourage those with mobility issues to access them. Although some vehicles could negotiate different terrains, councillors considered that, despite the installation of new gates along the river footpath, most public footpaths in Tickenham would prove unsuitable due to ground conditions.

Other items discussed included the temporary closure of the Strawberry Line due to works by Bristol Water; a response to MetroWest concerning rights of way; a large number of applications for public rights of way received by NSC; possible extension of the Strawberry Line to Clevedon; a multi-user path from Tyntesfield to Portishead and provision of a path from Nailsea to Clevedon via the Drove. The next meeting would consider health walks and wellbeing. Cllr Chuhan was thanked for her report.

(b) **AVON LOCAL COUNCILS ASSOCIATION:** The Clerk reported the following training subjects and dates (further details awaited):

24th February 2018: Being a good Councillor, at Long Ashton

17th March 2018: Planning and Plain English, at Long Ashton

(c) **NSC TOWN AND PARISH FORUM:** The next Forum would be held on 14th March at 7.00 p.m. at Castlewood.

22/18 **DATES AND TIMES OF MEETINGS 2018**

Thursdays at 6.30 p.m. as follows: 8th March, 12th April (Annual Parish Meeting), 10th May (Annual Meeting of the Parish Council), 14th June, 12th July, 9th August, 13th September; 11th October, 8th November, 13th December.