

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 8th September 2016 at 6.30 p.m.
at the Village Hall Committee Room

ACTION/BY

PRESENT: Cllr Bruce Ralfs in the chair, Cllrs John Banks, Jane Brock, Ranjit Chuhan, David Franks, Mike Perrott, Ann Loader, Pam Trenchard and Mike Woodey. In attendance: Vena Prater (Clerk)

95/16 APOLOGIES

Apologies for absence were received from Cllr Alan Hooley.

96/16 MINUTES of the meetings held on 14th July and 11th August 2016, copies of which had been circulated, were approved and signed as a correct record.

97/16 MATTERS ARISING FROM THE MINUTES

(i) Parish Recycling Scheme: A meeting would be arranged with North Somerset Council (NSC) to discuss the next steps. MP/22.09.16

(ii) Traffic Survey: The statistics received from NSC showed the numbers of vehicles travelling from the M5 bridge in both directions. It was surprising that the number of vehicles had increased by only 160 over a three year period with some obvious peaks and troughs. Unfortunately the survey did not differentiate between the types of vehicles. There were no figures for traffic into Nailsea or over the Causeway: this would have been useful for comparison purposes when new development takes place in Nailsea. The information was noted.

(iii) Links with North Somerset Council: Information had been received suggesting that parish councils send a representative to the Local Access Forum: Cllr Chuhan volunteered to attend the first meeting on 11th October 2016 at 6.00 p.m. at Castlewood.

The Clerk suggested that another link might be with the resilience forum: Tickenham's emergency plan was out-of date and would be of no use in the event of a major emergency. Cllr Perrott would enquire about Kingston Seymour's plan and the Chairman agreed to bring a copy of Tickenham's old plan to the next meeting when a possible way forward would be considered. BR/MP/01.10.16

(iv) Tree Preservation Orders: The Clerk had transferred the card index information onto a spreadsheet and the list of trees with preservation orders was noted.

(v) VAT: Cllr Perrott asked whether it had been possible to make any progress with recovery of VAT for the Hall and the Field Committees. The Clerk confirmed that as the Council was custodian trustee, not managing trustee, this was not possible. HMRC Notice 749 would be circulated to councillors. Clerk 23.09.16

98/16 HIGHWAYS AND FOOTPATHS

(i) Tickenham Hill: An ivy-covered trunk was still blocking the footpath. The electricity sub-station had been totally refurbished. A new footpath marker would be provided on the Wraxall side of the post opposite 'Rockcliffe.'

(ii) Lay-by near the school/Barrow Court: A plan showing proposed parking areas had been circulated. There was some discussion about the feasibility of two areas as they were considered too small for vehicles. Clerk/23.09.16

It was understood that the missing services cover (Bristol Water) had been replaced.

(iii) Cadbury Camp Lane West: The Chairman reported that the meeting with Sir Charles Elton and residents had been very amicable. It was hoped that the situation was now resolved. Cllr Brock considered that the Parish Council could and should have been more pro-active and the situation had taken far too long to resolve. She hoped that lessons had been learned and that the Council would look more closely at things in the future.

(iv) Summerhouse: No responses had been received to the letter to residents.

(v) Bus Stops: The Clerk reported that NSC was required to make the bus stops more accessible, hence the provision of raised platforms. Bus stops in the area of the Star Inn presented engineering constraints for which no funding was available this year. The Council's request for additional shelters had been passed to the Public Transport Team but again much depended on funding. Stops through the village would have small electronic displays to give accurate readings of bus times.

(vi) Junction of B3130/Washing Pound Lane: The Clerk reported that Mr Stewart Plant was considering offering a small piece of land to NSC to provide a better visibility splay to the west. The Council believed that if the vegetation could be controlled the visibility was adequate, particularly with the proposal to move the bus stop to the east side of the junction.

(vii) Footpath, South View Farm/Garden Park: A letter had been received stating that the footpath was not wide enough to accommodate a pushchair. It was noted that vegetation here was due to be cut back shortly and the Clerk was asked to include another note in the parish magazine urging residents to trim overhanging shrubs.

Clerk/20.09.16

(viii) Vehicle Activated Sign: Councillors considered that the portable vehicle activated signs on loan from NSC had been successful in reducing speeds and it would be interesting to see the record of speeding vehicle numbers. The Council considered whether to purchase its own sign at a cost of approximately £2,750; it was agreed to consider this again after the NSC signs were removed.

(ix) Incidents: An incident near 3/5 Clevedon Road was noted.

99/16 VILLAGE HALL CAR PARK

Mr Paul Loader joined the meeting for this item and a revised scope of work had been previously circulated. Mr Loader reminded Council of the proposed changes, in that no drainage would be sited in the field and water would be absorbed through the surface dressing and via an ACO drain. His investigations had shown that this was adequate to deal with run-off rates, with the exception of rainfall 'of Biblical proportions.' It was suggested that the work would be done in three separate stages: (i) clearing vegetation, dressing and re-grading the rear car park and providing a post and rail fence on the east side; a concrete splay would also be provided for access to the field via the top gate; (ii) provision of an ACO drain and improvements to downpipe and manhole; (iii) resurfacing of the area west of the hall, including a speed ramp. Mr Loader suggested that this proposal would be less costly than the original plan and he would obtain contractors' estimates for the three separate elements of the work. It was proposed by Cllr Perrott and **AGREED**

- that thanks be recorded to Mr Loader for his work;
- that the proposals be approved in principle pending a detailed specification.

100/16 PLANNING MATTERS

(i) New applications:

16/P/1880/F: St Quiricus & St Julietta Church: Small extension to the west to provide storage space.

No objections in principle were raised but the Council would have preferred a stone finish in keeping with the Grade 1 Listed Building.

16/P/1918/MMA: 107 Clevedon Road: The addition of a window to the eastern elevation of the extension and changes to the material covering the rear wall of the extension.

No objections were raised.

(ii) Up-Dates:

16/P/1551/F: 3 Jacklands Cottages: New hard-standing and vehicular access: Refused. The Council agreed to monitor the situation.

(iii) Unauthorised signage

The Clerk had received a complaint about the amount of signage at Garden Park, 100 Clevedon Road. It was noted that this was unauthorised signage on NSC land and the Clerk was asked to write to Garden Park accordingly.

Clerk/23.09.16

(iv) Fences facing the highway

It was noted that a resident had written to NSC regarding fences facing the highway and which appeared to contravene planning regulations with regard to height.

101/16 FINANCIAL MATTERS

The following were approved for payment:

Clerk/23/09/16

Clerk's salary July	£221.23
Clerk's expenses July	£9.20
HMRC July	£55.20
Clerk's salary August	£221.03
Clerk's expenses August	£6.80
HMRC August	£55.40
North Somerset Council (dog bin x 2)	£28.80
Campaign to Protect Rural England (subscription)	£36.00
Tickenham PCC (magazine grant)	£200.00
Jim Sykes (internal audit)	£50.00
Ian Trenchard (clearing footpath)	£260.00

Arising from the above, the Clerk was asked to enquire about spraying the overgrowth on the footpath.

Clerk/23.09.16

102/16 VILLAGE HALL

Cllr Trenchard reported on meetings of the Management Committee. Lettings were satisfactory although two regular groups were closing. Various works were planned including a deep clean, repairs to toilets, improved lighting and improving the exterior appearance of the building.

At the Annual General Meeting the officers had been re-elected. A profit of £3,900 had been made in the last financial year and reserves stood at £32,900. No increase in letting fees was proposed.

103/16 VILLAGE FIELD

Cllr Trenchard reported that a family had been having a BBQ on the children's play and queried whether this was acceptable. The Chairman suggested that an area be paved (and possibly protected by a rope) so that small family BBQs could be held safely. It was **AGREED**

- that this suggestion be referred to the Field Management Committee for decision.

104/16 BROWN ROCK PROJECT – OFFER OF HELP

It was suggested that, subject to the Field Management Committee's agreement, the volunteers might be asked to lay the paving slabs for a small BBQ area in the children's play area.

105/16 JEAN BURROWS FUND – VIOLETS BOOKLET

Cllr Perrott reported that there had been a hiccup in producing the proof of the booklet but it should be available for the next meeting.

106/16 CORRESPONDENCE

Tickenham School newsletters
Bristol Airport newsletter
Countryside Voice

107/16 DATES OF MEETINGS 2016

13th October; 10th November; 8th December.

The new joint heads of the School had invited the Council to meet at the school and see changes that had recently been made. The Clerk would offer the above dates.

Clerk/23.09.16