

## TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 11<sup>th</sup> September 2014 at 7.30 p.m.  
at the Village Hall Committee Room

---

PRESENT: Cllrs Bruce Ralfs, John Banks, Matthew Bracey, Jane Brock, Alan Hooley, Mike Perrott, Pam Trenchard, Roger Triggol and Mike Woodey.

In attendance: Vena Prater (Clerk)

Prior to the commencement of the formal business, the Chairman reported that Cllr David Franks was now at home but not yet ready to receive visitors. The Council recorded their best wishes for his speedy return to good health.

The Clerk had been notified that the defibrillator had been removed from its cabinet at 9.05 am. on 10<sup>th</sup> September and had since been returned. It was understood that this was for emergency use. The Council recognised that it was due to the generosity of Jean Burrows that it had been able to provide the defibrillator.

78/14 APOLOGIES for absence were received from Cllrs David Franks and Ann Loader.

79/14 MINUTES of the meeting held on 10<sup>th</sup> July 2014, copies of which had been circulated, were approved and signed as a correct record.

80/14 MATTERS ARISING FROM THE MINUTES

(a) Telephone Kiosks

The Clerk was awaiting a response from K6 Connect with regard to maintenance.

(b) Parish Liaison Officer

The Clerk had sent details of meetings times etc to North Somerset Council (NSC) and it was hoped that a Liaison Officer would be appointed in the near future.

81/14 HIGHWAYS MATTERS

(a) Outstanding works: The Clerk had recorded outstanding issues and was following up those still outstanding.

(b) Incidents: Three incidents were recorded: a car in the rhyne on the Causeway, severe damage to the wall opposite the junction of the B3130 and B3128 at Stone Edge Batch caused by a car coming down Tickenham Hill and resulting in personal injury, and a car accident near 135 Clevedon Road.

(c) Footpaths: The Clerk was asked to report a broken bridge across the Middle Yeo.

(d) Path from 239 Clevedon Road to Golf Course: The Chairman reported that shrubs were growing over the western end of the path, obscuring the raised utilities inspection covers. It had previously been agreed that no action should be taken with regard to the raised covers pending the outcome of a case against NSC. The Chairman would investigate further and in the meantime the Clerk would arrange the shrubs to be cut back.

82/14 PLANNING MATTERS

(a) Applications during August:

The following had been considered by email consultation:

14/P/1545/F: High Trees, Cadbury Camp Lane: No objections had been raised

14/P/1703/F: 25 Clevedon Road: No objections had been raised. Cllr Matthew Bracey had declared a non-pecuniary interest and had not commented.

New applications:

14/P/1903/LB: The Old Rectory, Clevedon Road: Replacement of chimney: No objections were raised.

14/P/1912/F: St Quiricus & St Julietta Church: Replacement of corrugated iron lean-to shed with free-standing timber shed. In answer to a question the Clerk said that the church required a larger and drier shed for storage purposes, which would enable the Bave Chapel (currently used mostly as storage space) to be used for other activities. The Council expressed concerns about the location and orientation of the shed: it was considered that the proposed location was untidy, being at an angle to the exterior wall of the toilets. It was therefore suggested that the new shed be rotated through 180° and sited in the same position as the existing shed, i.e. in the NW corner, leaving sufficient room for maintenance purposes.

(b) Up-Dates

14/1100/F: Rock Shelter, Cadbury Camp Lane West: Siting of store. Approved

14/P/1132.F: The Old Chapel, Tickenham Hill: Conversion to dwelling and extensions. Approved.

Elm Tree Avenue: There had been no further information about the siting of a new lamp standard.

(c) Hatchintan, Clevedon Road:

Cllr Pam Trenchard had attended the Appeal Hearing on 21<sup>st</sup> August 2014. As well as proposing to replace the touring van with a mobile home, it was now suggested that the area of the washroom should be considered a 'brown field site'. There was some discussion as to whether this was legally possible and the Clerk was asked to investigate.

(d) Golden Acres Nursery, Clevedon Road: Sale of equestrian goods and jewellery: This had been referred to the NSC Enforcement Officer.

(e) NSC – New web pages & Planning Customer Services Team: The Chairman reminded the Council that changes to the NSC Planning website had been introduced and a Planning Customer Service Team had been set up to direct people on how best to request council services. Members of the public would no longer be able to contact planning officers directly by telephone but could do so via the website or by post.

(f) Changes to Planning Committees

It was noted that the three Area Planning Committees had been abolished and in future there would be a single committee. It was understood from Cllr Nigel Ashton that any NSC member with an application on the agenda would be included on the committee as a voting member and local ward members would be expected to consult with their local councils to establish whether a particular application needed to go to committee. Although it had been suggested that this would involve ward members at an earlier stage than previously the Council did feel that the process would be more remote than at present.

(g) Stone Edge Batch site: No information on the outcome of the Appeal had been received.

(h) Proposed Lidl Store, Nailsea: Cllr Trenchard expressed concern that the reduction in the number of parking spaces which would occur if this application were approved would affect visitors from neighbouring villages, particularly the more elderly visiting the medical centre. She was also concerned that there would be an increased number of HGV delivery lorries passing through Tickenham. The Clerk was asked to write accordingly to NSC Planning Department.

83/14 FINANCIAL MATTERS

(a) The following were approved for payment:

Clerk's salary July	£174.62
Clerk's expenses July	£9.00
HMRC July	£43.80
Clerk's salary August	£174.82
Clerk's expenses August	£5.00

HMRC August	£43.60
NSC (dog bin: two months)	£19.20
Grant Thornton (audit)	£120.00
Ian Trenchard (strimming work)	£200.00

(b) External Audit

The Clerk was concerned that Grant Thornton had raised an issue regarding the value of assets. This affected in particular the value of the Village Hall. They contended that fixed assets should be accounted for either at purchase cost (if known) or at insurance value, but should stay constant until disposal. Therefore where insurance value was used it should not be adjusted for annual changes. The Clerk was advised that in future the 2013/14 the insurance value should be used as the asset value of the Hall.

84/14 VILLAGE FIELD AND CHILDREN'S PLAY AREA

Cllr Alan Hooley reported in detail on the Children's Play Area and it was noted that arrangements for the Flower Show had worked well. The Council noted the huge amount of work put in by David Ellison and Adrian Brooks and the Clerk as asked to write letters of thanks.

The official opening of the play area would be held on Friday 3<sup>rd</sup> October at 2.30 p.m. with ribbon cutting by the Rev Tony Roake at 3.15 p.m. As there was an event in the hall that afternoon it was likely that parking would be limited: the Council agreed, exceptionally, that if the weather was dry the field could be used for overflow parking.

Outstanding matters included the steps (sleepers on site), the picnic tables, pins to secure the gates, the seat round the central tree, trimming the chestnut trees, work to the wire fence, provision of a notice board..

The Council's insurers had indicated that the additional cost of insuring the equipment, (valued at £19,000) would be £89.12 per annum. The Council agreed to meet this cost and the initial payment of £66.17 for the remainder of this year was approved.

The Committee would be putting together a field maintenance schedule and Cllr Hooley would report further in due course. A weekly visual check of the play area would be undertaken by a competent person and NSC would undertake regular inspections.

Cllr Hooley said that a resident had been impressed by the work at the Field and had donated £3,000 towards a future project: this was being considered by the Committee.

85/14 JEAN BURROWS FUND

Seat at Barrow Court: Cllr Roger Triggol suggested that the land in question might be owned by the Avon Wildlife Trust. He would liaise with Cllr Holley and investigate further.

Grants: It was noted that the following payments had been made to the Flower Show: Protective matting over the Children's Play Area - £477.00; second contribution towards park and ride bus - £220.00

86/14 CORRESPONDENCE

The following were noted:

Tickenham School newsletters  
Great Western Air Ambulance – letter of thanks  
Avon & Somerset Police newsletter  
CPRE: Countryside Voice & notice of AGM  
Bristol Airport newsletter

87/14 ANY OTHER BUSINESS

Parish Walks: The Council recorded its thanks to Cllr Alan and Mrs Joyce Hooley for organising the very successful parish walks during the summer.

Cllr Hooley reported that now that the tree felling was completed, the National Trust would be organising a walk to Cadbury Camp on 8<sup>th</sup> October from 10.00 a.m. to 12 noon starting from the Village Hall car park. Mr Bill Morris would talk about the history of the site. The Clerk would include details in the parish magazine.

Website: Cllr Hooley reported that the website was corrupted and he was therefore unable to upload the minutes: Mark Crocker was investigating the problem.

88/14 DATES OF MEETINGS

2014: 9<sup>th</sup> October, 13<sup>th</sup> November, 11<sup>th</sup> December.