

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 10th March 2016 at 7.30 p.m.
at the Village Hall Committee Room

ACTION/BY

PRESENT: Cllr Bruce Ralfs in the chair, Cllrs John Banks, Jane Brock, David Franks, Alan Hooley Ann Loader, Mike Perrott, Pam Trenchard and Mike Woodey.
In attendance: Vena Prater (Clerk) and one member of the public.

27/16 APOLOGIES

Apologies for absence were received from Cllr Ranjit Chuhan.

28/16 MINUTES of the meetings held on 11th February 2016, copies of which had been circulated, were approved and signed as a correct record. Chairman/immediate

29/16 MATTERS ARISING FROM THE MINUTES

(i) Visit Somerset: The Clerk had written suggesting that a representative attend the May meeting of the Council and a reply was awaited.

30/16 HIGHWAYS AND FOOTPATHS

(i) Gas Supply Pipe: The Clerk had contacted Wales and the West Utilities: no reply had been received but it was understood that the condition of the pipe was being monitored.

Clerk

(ii) Footpaths: The Clerk had contacted North Somerset Council (NSC) again about Tickenham Hill, the B3130 west of 100 Clevedon Road and the pavements opposite Hill Lane. The situation would be monitored.

Clerk

(iii) Parking in Lay-bys: The Clerk had received information from NSC about the possibility of providing kerbs to prevent parking on the narrow area of highway eastwards from Barrow Court and the views of the Parish Council had been requested. During discussion the following were mentioned:

Could parking availability at the School be increased?

Do some school staff park there all day?

Yellow lines – would need enforcing.

How would delivery vehicles be affected?

Hatched areas on the road to keep driveways clear.

After discussion it was **AGREED**

- to check the situation with the school and request that a letter be sent to parents emphasising the dangers of blocking visibility;

- that the suggestion of hatched markings be forwarded to NSC. Clerk/17.03.16

(iv) M5 Closure: The Clerk had received information from NSC stating that HGVs had been diverted at J21 to the A370 and the signs at J20 (diverting HGVs back to J21) were a back-up for those who had ignored the signs at J21. Inevitably some ignored all the signs and chose to use the B3130. Councillors believed that there was an official diversion sign (triangle/circle) indicating a route along the B3130 through Tickenham.

It was **AGREED**

- that the Clerk write to NSC asking that this sign be removed. Clerk/17.03.16

(v) Replacement of stiles with gates: The NSC Footpaths Officer had reported that two stiles near Mill cottage were very narrow and awkward and asked whether the Council would consider replacing these with self-closing gates. After discussion it was **AGREED**

- that the stiles be replaced at a cost of £175 each. Clerk/17.03/16

(vi) Portable Vehicle Activated Signs: The Clerk had received information about these signs which would be available on loan from NSC. They would be available for a maximum period of six weeks at a time and Councils would be expected to ensure that the batteries were fully charged and the sign was kept in good working order. There would be considerations around site locations and signs would need to be easily and safely accessed. After consideration it was **AGREED**

- to notify NSC that Tickenham wished to be part of this scheme. Clerk/17.03.16
- that the local Speedwatch group be asked if they would be responsible for maintaining the signs.

(vii) Incidents: There had been two vehicular incidents: one at Stone Edge Batch and one near Golden Acres– both no known injury

(viii) Cadbury Camp Lane West: The meeting was adjourned at 8.00 p.m. to allow a member of the public to speak and was reconvened at 8.10 p.m.

Cllr Franks suggested that if the concerns of the residents of Hill Lane/Cadbury Camp Lane West had been brought to the Council early on, it might have been possible to reach an amicable solution for all. It was stressed that the proposal to re-designate the Lane as a Byway had been agreed by the whole Parish Council. It was noted that the Chairman would be meeting with Sir Charles Elton (landowner) to discuss the issues.

With regard to speed and signage, Cllr Loader suggested that, if a formal 30mph Order were not possible, a 'recommended' 30mph sign might be provided. The Clerk had not received formal confirmation that all the residents of Hill Lane were in favour of speed bumps, although it was now understood that that was the case.

The Clerk had previously notified members that the Council was being reported to NSC as 'unfit for purpose'. In response to Cllr Banks' request for further information it was noted that none had been received.

It was **AGREED**

- that further debate be deferred until after the Chairman's meeting with Sir Charles Elton and that the concerns expressed by the resident be further considered.

31/16 PLANNING MATTERS

(i) New Applications

16/P/0484/F: 83 Clevedon Road: Two storey rear extension, demolition and rebuilding of detached garage:

It was noted that no location plan had been submitted. The Council raised no objection to the proposal but asked that approval for application no. be rescinded. Clerk

16/P/0485.LUP: 2 Clevedon Road: Certificate of lawfulness for proposed erection of conservatory: No objections were raised. Clerk

(ii) Up-dates:

16/P/0070/F: 188 Clevedon Road: Removal of Condition 3 to allow annexe to be classed as separate dwelling: Approved with conditions. It was noted that questions raised by Mr M Bridgewater had now been answered by NSC officers.

(iii) Correspondence from Mr M Bridgewater: It had been suggested that when considering planning applications the Council might seek the opinions of others affected before making a decision. After discussion it was **AGREED**

- that residents should be free to contact the Council if they had concerns and the Clerk was asked to include a note to that effect in the Parish Magazine. Clerk/20.03./16

(iv) NSC Core Strategy - Site Allocations:

Cllrs Loader and Trenchard had attended the consultation meeting. Information about proposed sites were now included on the NSC website. The green belt appeared to be safe, at least for the time being but Cllr Trenchard expressed considerable concern about the effect that proposed development on the western edge of Nailsea would have on traffic through Tickenham to and from the M5. NSC officers had conceded that consideration would need to be given to how the increased traffic would access the motorway. After discussion it was **AGREED**

- that a special meeting of the Council be convened to formulate a response to the proposals.

32/16 VILLAGE HALL

(i) Refurbishment Works: Mr Loader expected that the specification would be available for consideration by the Council at its next meeting.

(ii) Management Committee Report: Cllr Banks reported that arrangements for an asbestos survey were now in hand. Consideration was being given to refurbishing the toilets and the committee room, for which it was hoped to obtain a Lottery grant. There were also plans to replace the dishwasher and repaint the badminton court lines.

33/16 FINANCIAL MATTERS

(i) Payments: It was **AGREED**

- that the following be approved for payment:

Clerk's salary February	£215.35
Clerk's expenses February	£9.60
HMRC February	£53.40
North Somerset Council: dog bin	£14.40
I Trenchard: tidying car park	£70.00
Tickenham Parochial Church Council: churchyard	£600.00
Village Hall: hire of Committee Room, 2016	£192.00

Clerk/17.03.16

34/16 SOCIETY OF LOCAL COUNCIL CLERKS

The Clerk reported that as a small part (about 5%) of the services provided to members were defined as 'trade union activities', the Society must be included as a scheduled trade union under the Trade Union Act. Although it remained lawful for councils to pay their clerks' subscriptions, there was some concern that some councils may decide not to pay 'trade union' fees from council funds. The Society therefore proposed to set up a separate wing to deal with employment support.

It was **AGREED**

- that the Council would continue to pay the clerk's subscription.

35/16 STAKEHOLDER PENSIONS

The Clerk reported that it was necessary for the Council to register with The Pensions Regulator despite having no employees eligible to join a pension scheme at the present time.

Clerk/01.06.16

36/16 VILLAGE FIELD

(i) Annual General Meeting: Cllr Hooley said that he would arrange the Annual General Meeting as soon as possible.

AH

(ii) Fencing: Further to discussion at the previous meeting, Cllr Hooley said he had not been able to obtain three quotations. Having consulted the Council's Financial Regulations the Council **AGREED**

- that three quotations were not required.

AH

(iii) Public Space Protection Order: The Clerk reported that NSC proposed to replace all Dog Control and similar Orders with Public Space Protection Orders which would cover a wider range of behaviours. The Council **AGREED**

- that it should continue to be an offence to allow a dog to enter the Village Field and the Clerk was asked to request a Public Space Protection Order. Clerk/17.03.16

(iv) Bookings: the Clerk reported that the Field had been booked for the 2016 Flower Show. The Church had hoped to use the Field for an event to celebrate the Queen's 90th Birthday but this clashed with a use of the Village Hall.

37/16 CORRESPONDENCE

In addition to items previously circulated, newsletters from Tickenham School had been received. The Chairman had received a sample commemorative coin for the Queen's 90th birthday and suggested that the Council might make a contribution towards a commemorative item for Tickenham children attending Tickenham School. It was **AGREED**

- that the Clerk would liaise with the School and if appropriate a contribution of £2.00 per head per Tickenham child be authorised. Clerk/17.03.16

The newsletter of the Avon & Somerset Police & Crime Commissioner had been received.

38/16 DATES OF MEETINGS 2016: Thursdays: 14th April (Annual Parish Meeting), 12th May (Annual Meeting of the Council), 9th June, 14th July, [11th August], 8th September, 13th October, 10th November, 8th December