

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 12th June 2014 at 7.30 p.m.
at the Village Hall Committee Room

PRESENT: Cllrs Bruce Ralfs, John Banks, Jane Brock, Alan Hooley, Ann Loader, Pam Trenchard.

In attendance: Mr David Ellison for item 59/14; Vena Prater (Clerk)

57/14 APOLOGIES for absence were received from Cllrs Matthew Bracey, David Franks, Mike Perrott and Mike Woodey; Mr Lyndon Watkins [North Somerset Council (NSC)]

The Council recorded its best wishes for a speedy recovery to Cllr David Franks.

58/14 MINUTES of the meeting held on 8th May 2014, copies of which had been circulated, were approved and signed as a correct record.

59/14 VILLAGE FIELD

(a) Children's Play Area

David Ellison was invited to speak: he reported that the Lottery grant had been confirmed and that grant, together with grants from COIN and Nailsea Community Trust, enabled the provision of the children's play area to proceed. Quotations had been requested from three companies for equipment which would cater for all ages. David confirmed that a proper and recognised maintenance programme would be put in place. It was hoped that the official opening would be on Flower Show day (16th August). David was thanked for his report.

The Clerk was authorised to place the order for the equipment and transfer funds from the Jean Burrows deposit account to the current account to enable the deposit to be paid in due course.

The Council acknowledged the tremendous amount of work put into this project by members of the community. It was agreed that the Clerk would invite the Rev Tony Roake and Cllr Nigel Ashton to perform the opening ceremony.

(b) Field

Cllr Hooley reported that he would be meeting with the contractor to discuss snagging. The Clerk had received the contractor's invoice in the sum of £8,979.60 and was authorised to transfer the agreed loan (£4,000) from the Council's deposit account to the current account, plus the total VAT element (£1,496.60) which would be claimed from HMRC. The Field Committee would provide the balance (£3,483) and the invoice would be paid when snagging issues had been resolved.

Cllr Trenchard reported that the neighbouring garage owner had mentioned that muddy water was flowing into his rear parking area. The Council believed that this was not as a result of the recent ground works.

60/14 MATTERS ARISING from the minutes

(a) VILLAGE HALL MANAGEMENT COMMITTEE

Cllr Matthew Bracey had confirmed that he was willing to continue as the Council's representative on the Hall Management Committee.

(b) TELEPHONE BOXES

Western Power had checked the power supply; the electrician would carry out the necessary repairs to the lighting.

(c) DOG BIN

In future the bin would be emptied weekly but the review of services provided by NSC was ongoing.

61/14 HIGHWAYS MATTERS

- (a) JUNCTION OF B3130 AND B3128: There was no further information on the reinstatement of directional signs.
- (b) ROAD/DRAINAGE WORKS: The Clerk had circulated an email from Cllr Nigel Ashton requesting information about any road/drainage works required in the village. Cllr Mike Perrott had reported flooding at one point on the B3130 following the resurfacing. No other issues were raised.
- (c) STONE EDGE BATCH: Following a request from a resident, the Clerk had reported overhanging brambles and other vegetation.
- (d) FOOTPATHS AND OTHER MINOR WORKS: The Clerk was requested to arrange for the following to be carried out by All Seasons Garden Maintenance:
- (i) Strim under the hedge by the wide verge and the adjoining pavement towards the school;
 - (ii) Strim all around the Village Field, paying particular attention to the southern boundary at the rear of the garage: this should be done as soon as possible and again week beginning Monday 11th August 2014.
The Clerk would ask NSC to cut the grass under the tree in the Field and to check overhanging bushes in a property to the west of Fairlight, Clevedon Road.
- (e) INCIDENTS: Cllr Trenchard reported seeing a parent holding up traffic to allow several children to get into a car. There was no news on traffic calming measures near the school.

62/14 PLANNING MATTERS

(a) NEW APPLICATIONS

14/P/1097/F & LB: Barn End, 20 Clevedon Road: Single storey extension to north and porch to south elevations. No objections were raised.

14/P/1100/F: Land to west of Rock Shelter, Cadbury Camp Lane West:

Retrospective application for levelling of land. Erection of agricultural building. No objections were raised.

14/P/1122/F: Rowan Barn, Tickenham Hill: Extension and conversion of garage to ancillary accommodation. No objections were raised.

14/P/1132/F: The Old Chapel, Tickenham Hill: Change of use to dwelling with two storey rear extension and demolition of outbuildings. No objections were raised.

(b) UP-DATES

13/P/2094: Garden Park: Canopies to glass houses: Approved

14/P/0762/F: 6 The Ripple: Two storey side and front extension. Approved

Elm Tree Avenue: The Clerk reported on correspondence with the resident following a site visit by a NSC officer. The officer considered that no breach of the site Licence had occurred. Since that visit a lamp standard had been erected. Cllr Hooley agreed to discuss the issues with Cllr Nigel Ashton at his next morning surgery.

Hatchintan, Clevedon Road: Cllr Trenchard considered that the NSC Statement of Case, available on its website, was incorrect (page 11) in that it stated that the former Apple Store had been demolished.

63/14 FINANCIAL MATTERS

- (a) The following were approved for payment:
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| Clerk's salary May | £174.82 |
| Clerk's expenses May | £8.45 |
| HMRC | £43.60 |
| CPRE subscription | £36.00 |
| North Somerset Council (dog bin) | £9.60 |
| Jim Sykes (accounts inspection) | £50.00 |

- (b) Annual Accounts for the year ended 31st March 2014 and Annual Return

The accounts for the year ended 31st March 2014 had been inspected and approved by the internal examiner and had been previously circulated. It was agreed that the accounts as presented be received and approved.

The Chairman was authorised to sign on the Council's behalf the Annual Return to be made to the external auditors. This included extractions from the accounts and approval of the Statement of Assurance.

- (c) Draft Financial Transparency Code

The Clerk had circulated a copy of the draft consultation document from NALC, which had been annotated with suggested amendments by Cllr David Franks. Councillors discussed the suitability of this very detailed document for small councils and after consideration the Clerk was asked to obtain the views of councils of similar size.

64/14 PARISH COUNCILS WORKSHOP

Cllr Trenchard reported on various matters discussed at this workshop including housing requirements, website, planning matters and customer services.

Two councillors and the Clerk had attended the Earthlights training. Further training would be held on 15th August at Castlewood (details previously circulated)

65/14 JEAN BURROWS FUND

Seat: Cllr Hooley had visited the proposed site for a seat on the footpath to 'the rings' above Barrow Court and considered the site to be appropriate and with good views, although some hedge trimming would need to be maintained. The Clerk would enquire of Cllr Roget Triggol as to the ownership of the land.

Community bus: The Clerk reported that those who had responded so far had indicated that, although generally supportive, they would have little use for such provision. Nailsea Community Transport had been in touch about the availability of their bus and there was a possibility of closer co-operation with them.

Clevedon violets: The original booklet had been found and Lesley Hudswell and Gillian Campbell were working together on a new edition.

66/14 CORRESPONDENCE

North Somerset Council
Parish Workshop 14th May 2014
Tickenham School newsletters
Voluntary Action North Somerset newsletter

Cllr Trenchard read a letter from the School to parents/carers indicating that the school was experiencing financial difficulties following the government's removal of additional funding for smaller schools and its intention to apply for Academy status linked with Clevedon Academy Trust. Although the Council was saddened to hear of the school's difficulties, there was nothing it could do to support the school financially.

67/14 DATES OF MEETINGS

2014: 10th July, [14th August], 11th September, 9th October, 13th November, 11th December.