

TICKENHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 8th January 2015 at 7.30 p.m.
at the Village Hall Committee Room

PRESENT: Cllr Bruce Ralfs in the chair, Cllrs John Banks, David Franks, Ann Loader, Mike Perrott, Pam Trenchard, Roger Triggol and Mike Woodey.
In attendance: Vena Prater (Clerk)

01/15 APOLOGIES for absence were received from Cllrs Matthew Bracey, Jane Brock (retrospective) and Alan Hooley.

02/15 MINUTES of the meeting held on 11th December 2014 had been circulated. A question was raised regarding minute no. 116/14 (c) with reference to the *wording* "...set up as a committee of the parish council,..." with some councillors querying whether this should read "... by the parish council.." Reference was also made to "... the council determined the committee membership." The Clerk explained that "membership" referred to the structure of the committee rather than the actual members.

After discussion it was agreed that the minutes as presented be approved and signed as a correct record.

03/15 MATTERS ARISING FROM THE MINUTES

(a) Telephone Kiosks

Despite further communication there had been no response from K2 Connect regarding maintenance.

(b) Moore End Spout /Land Yeo Bank

A response was awaited from the Environment Agency.

04/15 HIGHWAYS MATTERS

(a) Stone Edge Batch signage: The Clerk circulated detailed information about proposed increased road signage on the approach to the B3130 from the B3128. A full discussion ensued during which the following points were made and the Clerk was asked to refer them to the Highways Engineer:

Proposed chevron signs: Concern was expressed about chevron signs at the proposed location as they would be reflective and could distract drivers;

It was suggested that the Give Way signs could be replaced with T Junction signs and the road markings adjusted accordingly;

The comments of the Highways Engineer regarding a barrier against the wall were noted. However, the Council maintained there was still a need for signage at this location: members recognised that a barrier could be a potential additional danger but if the safety of the occupants of the property were of the highest priority, could a barrier be placed inside the wall? Alternatively, if the reflective directional signs to Nailsea and Clevedon (which were the subject of the Council's original request) could be provided, these would clearly alert drivers to the existence of the wall ahead of them when approaching the junction.

(b) Footpath eastwards from 239 Clevedon Road: Cllr Perrott had visited the site of the utilities covers and reported that it appeared to be the level of the tarmac surrounding the covers which was causing the problem, rather than the raised levels of the covers themselves. The Clerk was asked to contact NSC regarding repair to the tarmac area.

(c) Incidents: (i) Vehicular accident at Stone Edge Batch; (ii) Car in the field at the lower end of Tickenham Hill. Both caused road closures.

It was noted that only accidents involving personal injury were recorded by the Police.

- (d) Road surface near 28 Clevedon Road: The Clerk would report the broken surface to NSC.
- (e) Monkey Bridge: The Clerk would write again to NSC regarding repairs to the damaged wall.
- (f) Summerhouse: Following inconsiderate parking causing obstruction in the turning bay, NSC had indicated that an Order would be made to install double yellow lines.

05/15 PLANNING MATTERS

- (a) New Applications
There were no new applications.
- (b) Up-Dates
No up-dates had been received since the last meeting.
- (c) Enforcement cases:
Furze, Stone Edge Batch: The question of demolition of the former dwelling was being investigated.
Landside, Stone Edge Batch: The Clerk reported that a High Court Challenge was to be made against the Secretary of State's decision to dismiss the Appeal against the Enforcement Order.
- (d) Lidl Store, Nailsea: It was noted that an amended planning application had been submitted.

06/15 FINANCIAL MATTERS

- (a) The following were approved for payment:

Clerk's salary December	£174.82
Clerk's expenses December	£10.20
HMRC December	£43.60
NSC (dog bin)	£9.60
Tickenham PCC (magazine)	£200.00
- (b) VAT and the Village Hall
The Chairman of the Management Committee was providing a copy of the constitution and considering the position regarding VAT.
- (c) Budget 2015/16
The Clerk took members through the budget item by item. With a suggested 1% increase in precept to £6,800 and other minor adjustments, the budgeted income totalled £7,306.13. With some adjustments from the previous year and the addition of a notional £50 each for travel, chairman's expenses and course fees, the anticipated expenditure for the year totalled £8,071.00. The budget as presented was approved. The Clerk would add a note indicating that no Jean Burrows monies were included in the budget figures.

07/15 VILLAGE FIELD

- (a) Bookings: The Council considered the draft booking form and conditions of use, which had been circulated. Minor amendments were suggested and the revised documents would be sent to the Field and Hall Management Committees for their comments. When finalised, the arrangements for bookings would be included in the village magazine. It was noted that the formal booking procedure would be used for 'events' and that casual use would not be subject to bookings, i.e. the Field would remain freely available to Tickenham residents when not otherwise booked.
- (b) Security: The Clerk had drafted a letter to Gem Security with sample of signatures of those authorised to order new locks for the field gates, i.e. The Chairman, Vice-Chairman and Clerk. Noted.

- (c) Signage: Cllr Alan Hooley had reported that NSC had agreed to be the telephone reference point on the play area signage.
- (d) Seats: Cllr Alan Hooley had reported that the seat in the north west corner of the field had been cemented into the ground and new boarding fitted.

08/15 JEAN BURROWS FUND

- (a) Available Funds: The Clerk had circulated a revised paper showing the balance available in the Fund – currently £24,270.62 There would be minor changes to this figure, e.g. the final cost of the seats at Barrow Court and the inclusion of a small amount of interest.
- (b) Seats at Barrow Court: The Council confirmed the wording for the two seats as

In Memory of Jean Burrows who loved Tickenham
1932 – 2011

- (c) 2015 Allocations: Councillors were reminded that at the February meeting new applications would be received and interviewing panels set up.

09/15 CORRESPONDENCE

The following were noted:
School newsletters
Avon & Somerset Police newsletters
Bristol Airport newsletter

10/15 DATES OF MEETINGS

2015: 12th February, 12th March, 9th April (*Annual Parish Meeting and Jean Burrows decisions*), 14th May (*Annual Parish Council Meeting – election of officers*), 11th June, 9th July, [13th August], 10th September, 8th October, 12th November, 10th December.